**Data and Online Portfolio Permission**

As a tool for documenting student learning and communication with you, Central Campus will be using as ecure, online digital portfolio system (currently FreshGrade). During the school year, images or video of you child may be posted to their portfolio. When there is group work or whole class activities, images of the group or class may be posted to multiple students portfolios. **Any images or documents on your child’s portfolio are NOT accessible by the general public. They are visible only to the portfolios of the student and therefore only visible to the designated parent(s), the student and their teacher**. This data, whether only posted on your child’s portfolio or the portfolio of another student belongs to you and your child and you may request to have it removed at any time. Anything posted to the shared portfolios must never be copied or shared by the viewing families.

Additionally, should you or your child be traveling outside of Canada and chose to access your child’s portfolio online, once you have accessed the portfolio through a foreign server, that information is no longer secure or protected by Canadian laws.

|  |  |
| --- | --- |
| Parent Signature  Date | As the parent/guardian of the student named below, I hereby authorize *Dawson Creek Secondary – Central Campus* to allow photos/videos involving my child to be posted to his/her online portfolio as well as classmates online portfolios. They will not be shared to the general public. |

**Online ‘Software’ Used in Classes**

Some classes, such as Coding, Media Arts or other classes may use online programs as part of providing digital learning opportunities for our students. These programs are often based in the US and the data will be stored in the US and subject to their laws. Things used to create accounts for students may include their name, student number and Peacenet email address. These programs include: Adobe Spark (newsletter, poster, video creation), TypingClub.com (teaching typing skills), Biteable.com (presentations), myBlueprint.ca (career planning) and Code.org (learning to code). If a teacher uses any other online software, they will send out a notice.

|  |  |
| --- | --- |
| Parent Signature  Date | As the parent/guardian of the student named below, I hereby authorize *Dawson Creek Secondary – Central Campus* to utilize the online software listed above in the education of my student in a variety of courses and content areas. |

**Print Student Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_