

## **4200 Career Development Education**

Policy 4200

STATUS: ADOPTED

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### *CAREER DEVELOPMENT EDUCATION*

Board Approved: September 11, 1996

Last Revised: June 19, 2013

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#### **Description:**

The Board of Education believes that students should be provided with opportunities to develop employability skills and investigate a variety of career pathways through career education options which will assist in the preparation of students for their post secondary pursuits.

The Board supports career education options as a compulsory component in all student's general educational program and will provide program leadership, develop post secondary articulations, provide resources and assistance in skill development and counselling necessary to assist students in planning for their futures.

#### **Mission**

The Career Education Department of School District #59 is committed to helping all students develop the broad base of knowledge, expertise, skills, and initiative they need to make career related choices and decisions which enable them to perform in such a way that each individual realizes his or her full potential in the world of work.

#### **Philosophy**

In order to make realistic and well informed career decisions it is necessary to make career planning an integral part of student life. Students need to know their aptitudes and interests as they relate to career options; to obtain whatever specialized training and experience is necessary to pursue their chosen vocation; to develop attitudes that will help them succeed; and be prepared to take on new challenges, as conditions in society change.

Schools should offer career education programs and activities that provide students with the opportunity to explore a variety of career options.

#### **Guiding Principles**

- Students will acquire an understanding regarding joining the world of work and contributing to life and the economy;
- Students will learn the importance of a good attitude, strong work ethic, and trustworthiness in the world of work;
- Schools will assist students to identify their strengths so they may select and pursue their preferred career opportunities;
- Each school will promote a dynamic and cooperative working relationship between the school and community;
- Student safety will be of paramount interest as they enter off campus environments.

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Description:

**Current Definitions:**

**Career development** is an evolving process where learners integrate their personal, family, school, work and community learning experiences to facilitate their lives.

**A Career** is the totality of work a person does in his or her lifetime. Other life roles such as those related to family, community, leisure, and retirement factor into a career.

**Career Development Education includes** all the planned activities within the school program that help students develop the knowledge, skills, and attitudes needed to make their careers meaningful, productive, and satisfying.

**Planning 10 and Transitions 12:** - As part of provincially prescribed graduation requirements, students must meet the learning outcomes of these courses including.

- Personal Health - maintain a personal health plan and participate in at least 150 minutes per week of moderate to vigorous physical activity.
- Community Connections - participate in at least 30 hours of work experience and/or community service and describe what was learned.
- Career and Life - complete a transition plan and present significant accomplishments.

**Dual Credit Programs:** These programs are developed in conjunction with Northern Lights College and the Industry Training Authority to facilitate students to enter trades, technical and/or academic programs prior to graduation. Students will receive credits toward their graduation from secondary school, while also receiving credit for post secondary training and/or coursework. Safety practices and safe conduct in the shop is routinely provided by college instructors.

**Career Exploration Program:** These are a BAA courses that focus on a career or career sector and combine related subjects with a work experience component. Career Exploration courses seek to assist students in identifying aptitudes and interests, while providing exposure to work place environments. Student safety, safety training and workplace orientation are key requirements to this program.

**Secondary School Apprenticeship Program (SSA):** Means a program, jointly administered and approved by the Minister of Education and the Industry Training Authority, that registers high school students as apprentices in an apprenticeable occupation. Student safety, safety training and workplace orientation are key requirements to this program.

**Work Experience (WEX):** This course develops exposure to a career area through spending time within the work environment of that career. Students enter this course(s) with the desire to test their interest in a career path and to develop further skills. Work Experience is

primarily an applied course that provides students with opportunities to gain experience in a variety of work environments. Student safety, safety training and workplace orientation are key requirements to this program. Work Experience courses will be conducted to conform with the requirements described in the *Program Guide for Ministry Authorized Work Experienced Courses*. In most cases, Ministry-authorized work experience consists of school-arranged, non-paid placements. (Exceptions include Secondary School Apprenticeship, other industry-training work programs, and individual situations in which a student's paid employment coincides with the student's career plans and is supported and monitored by the school.)

BAA “Applied” Coursework: SD#59 has a number of Board Authority Authorized Courses (Locally Developed) that are designed to broaden student exposure to particular career areas (eg; BA Applied Forestry 11). These courses may contain both work experience outcomes as well as classroom outcomes. When students are participating in the work experience outcomes with industry or other agencies, that portion of the course will conform to the requirements described in the *Program Guide for Ministry Authorized Work Experienced Courses*. Student safety, safety training and workplace orientation are key requirements to this program.