



CODE OF CONDUCT 2024-2025

updated January 21, 2025

Statement of Purpose

At Crescent Park, we work collaboratively with students, staff, parents, and community to provide a safe, caring, kind, respectful, inclusive and orderly school environment where strengths are honoured, and learning is engaging. Crescent Park students will acquire and demonstrate academic, social, and behavioral skills that will enable them to act as positive, contributing citizens in our ever-changing world. Our Code of Conduct is designed to provide guidelines for appropriate student behaviour during the School Day*, including break times, on the school bus, during school-organized or sponsored activities, functions, field trips or events off school property, and in any interactions (including on-line behaviour) that might impact the school community and the safe, caring or orderly environments of the school, and/or student learning. Crescent Park Elementary School Code of Conduct has been structured to align with and adhere to the standards outlined in:

- SD59 Policies and Administrative Procedures
- The School Act
- B.C. Human Rights Code
- B.C. Ministry of Education: Safe, Caring and Orderly Schools Guide (2014)

*School Day = includes a reasonable length of time to get to and from school.

Prohibited Grounds of Discrimination

As per Section 8 of Human Rights Code of British Columbia, students shall not discriminate against others based on Indigenous identity, race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age of that person or class of persons. Furthermore, as per Section 7 of the Human Rights Code of British Columbia, no student shall publish or display anything that would indicate an intention to discriminate against another, or expose them to contempt or ridicule, on the aforementioned bases.

Communication

We believe that the Code of Conduct (and its implementation) is one of the cornerstones of a school-wide program developing social responsibility in students. The Code of Conduct will be clearly communicated to students, staff, and the parent community in the following ways:

- Staff will use class time and school-wide assemblies to discuss and implement the behavioural expectations outlined in the school's Code of Conduct.
- The modeling of socially responsible behaviour is expected of all adults in the school, both employees and volunteers.
- The Code of Conduct will be posted on the school website.

The Code of Conduct is reviewed annually by staff and the Parent Advisory Council. Revisions are made accordingly. Office referrals are reviewed by the Principal, Vice Principal, and School-Based Team and monitored as appropriate.

Acceptable Conduct - The three main tenets of Crescent Park School are:

1/ Be Safe - learn and follow the school rules.

Move safely through the halls.

Respect personal space; ask before touching or hugging.

Report unsafe situations to staff.

2/ Be Kind – have a positive impact on our learning community.

Make encouraging, positive comments.

Act kindly and have a positive effect.

Offer help to people in need.

Work to resolve challenges, misunderstandings and conflicts as soon as possible.

3/ Be Respectful – respect yourself, others, and the environment.

Be kind to yourself and challenge yourself; aim for your personal best.

Nurture a growth mindset (no put-downs).

Be on-time, organized and ready to participate and engage in learning.

Be considerate of others' personal feelings and properties.

Be honest, polite and wait your turn.

Be a steward of the classroom, school building and grounds, our community and the environment.

Clean up after yourself and reduce, reuse and recycle.

Take good care of materials and limit your use of resources.

Participate in leadership opportunities.

Other examples of acceptable behavior (but not limited to)

- Follow staff instructions in a respectful and cooperative manner.
- Engage actively in purposeful learning activities during instructional time.
- Solve problems in a peaceful way and talk out misunderstandings and differences.
- Follow the guidelines of the use of personal devices in schools.
- Show integrity by telling the truth, playing and acting fairly, and doing the right thing, even when no one is watching.
- Reflect on actions, pausing to think before acting on your emotions. Think about how you can achieve your goals, problem solve, or do better if you make a mistake or a wrong choice. Manage your emotions and take responsibility for your actions.
- Be curious, ask questions, and learn as much as possible.
- Be confident and proud of your accomplishments and do not let others make you feel inferior.
- Show empathy to others and offer to help.
- Report incidents of unsafe and unkind behaviors to a trusted adult.

Examples of unacceptable behaviour (but not limited to)

- Refusal to follow school rules and procedures that keep everyone safe.
- Defiance, insolence, non-compliance, or disrespect towards staff.
- Verbal or physical aggression towards others including threats.
- Behaviors that disrupt the learning of others or create unsafe conditions.
- Uttering profanity, swearing, put-downs, teasing, rudeness, mean behaviour.
- Bullying, harassment, and discrimination.
- Theft, misusing or damaging property or equipment, vandalism.
- Inappropriate use of technology, including cyberbullying and unauthorized access to digital resources.
- Being physically dangerous (throwing objects such as sticks, rocks, snowballs).
- Fighting, pushing, kicking, punching others.

- Play fighting, rough-housing and hands-on behaviors.
- Retaliation against anyone who reported an incident.
- Bringing weapons to school (including replicas, toys and laser pointers).
- Possession or use of banned substances (vapes, cigarettes, e-cigarettes, alcohol, cannabis, edibles, drugs, etc.) These substances are not permitted on school property.
- Unauthorized leaving of the school grounds.

Dress Code

Students should dress in a manner that is appropriate for learning and active play, and for the season (outside recess). This includes always wearing appropriate footwear, both inside and outside. Clothing of any kind condoning violence, profanity, hatred, discrimination, sexuality or promoting drug and alcohol use are not appropriate.

Restrictions on Student Use of Personal Digital Devices

Personal digital devices include but are not limited to cell phones, smartphones, tablets, computers, smartwatches, and portable video game systems.

- Personal digital devices will not be permitted at any time during the school day.
- The security and storage of personal digital devices is the sole responsibility of the owner/user. The school/District assumes no responsibility for the safety, security, loss, repair, or replacement of such devices.
- As needed, all students will have access to school/district owned technology at an age-appropriate level that supports learning and the development of digital literacy.
- As outlined in an Inclusive and Competency-Based Individual Education Plan (ICBIEP), schools will exempt specific students from restrictions on the use of personal digital devices when they are needed to support inclusion in learning.
- Additionally, schools will exempt specific students from restrictions on the use of personal digital devices when they are needed as an essential support for their medical support plan and needs (i.e. diabetes, medication, etc.).

Rising Expectations

The Code of Conduct recognizes that as children grow and mature, they are more able to make appropriate decisions and to be responsible for their actions. As students progress through successive grades, they are expected to demonstrate increased personal responsibility, self-regulation, and maturity.

Consequences for inappropriate behavior will be applied in a fair and consistent manner, with a focus on prevention, restoration, and growth.

Consequences

At Crescent Park Elementary School, consequences will be applied in a fair and consistent manner, respecting individual rights, responsibilities, age, and maturity. Wherever possible, disciplinary action is preventative and restorative rather than punitive in nature. Consequences for unacceptable conduct will be determined based on the severity and frequency of the behavior, considering individual circumstances and needs. Disciplinary actions will aim to address the behavior, prevent future incidents, and restore relationships within the school community. Consequences will allow the student to make amends for their actions. Restorative Practices focus on creating conditions for students to learn self-discipline, fix mistakes and return to the group/class/school strengthened. At Crescent Park, we emphasize the importance of positive relationships in building community and speak to the obligation we all have to each other to move towards wholeness, restoration, and a sense of belonging.

Consequences may include (but not limited to)

- review of expectations or verbal reminder
- timeout and quiet think time

- teaching of social and problem-solving skills
- loss of privileges
- a “do over” opportunity or opportunity to repair the harm done
- working in an alternate location within the school
- alternate recess time or location
- restorative practices (restorative conversation, circle, conference)
- an act of service to make a positive contribution to the class, school, or community
- phone call home or meeting with parent
- work with staff and family to develop a plan to address the behavior
- change in programming
- suspension (in school or at home, up to 5 days)
- consultation with police and/or fire department
- expulsion

Accommodation of Students with Special Needs

Special consideration may apply to students who are unable to comply with the Code of Conduct due to a disability of an intellectual, physical, sensory, emotional, or behavioural nature.

Notification

If a serious breach of our Code of Conduct occurs, relevant parties, including parents of both the offender(s) and victim(s), will be contacted as soon as possible by school administration. The administrator may also have the responsibility to inform the School District Superintendent and/or other District Staff, School Liaison Officer (Police), Ministry of Children and Family Development, and/or other agencies. If the behaviour is severe or continues beyond the first verbal reminder of appropriate behaviour, parents will be notified, either by phone or by e-mail. If parents become aware of an incident, they are always encouraged to communicate with us, so that we can solve it. Parents should not try to solve issues by themselves on school property with other students or their parents.