



**Dawson Creek Secondary School**

South Peace Campus

10808 - 15th Street, Dawson Creek, BC, V1G 3Z3

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*Supporting a passion for learning in school, community, and beyond*

Dear DCSS South Peace Parents/Guardians,

On February 26th-27th, DCSS South Peace is hosting Parent/Guardian - Teacher Conferences. On both days, students will have an early dismissal @ 2:10 pm. Please remember, these meetings are for new classes which began Feb. 03, 2025.

Here are the conference hours:

Wednesday, Feb. 26th: **2:30 – 5:00pm**

Thursday, Feb. 27th: **3:30 - 5:00pm & 5:45 - 7:00pm**

**In order to connect with as many parents/guardians as possible, each meeting will be no longer than 15 minutes.** If additional time is needed, please connect with a teacher to arrange additional time on another day.

Here's what to do to book your appointment using Microsoft Bookings:

1. Parents/guardians are required to provide a name, email, phone number & STUDENT NAME when they sign up for the appointment.
2. Appointments will automatically be sent to the teacher's district email & calendar (Microsoft Outlook)
3. Parents/guardians will receive a confirmation email
4. Here's the link to the appointment generator for parent/guardians:

<https://outlook.office365.com/book/DCSSSouthPeaceParentTeacherConference@sd59bccca.onmicrosoft.com/>

If there are any issues with the above link, we will also post it on our DCSS South Peace website:

<https://www.sd59.bc.ca/schools/dawson-creek-secondary-south-peace>

**Please be advised that you can still book appointments in the office by phone. However, we are trying to streamline our booking system, and we invite you to use our new booking system.**

**If you encounter any technical difficulties, please call the school to make an appointment by phone: 250-782-5585**

Yours in education,

DCSS South Peace Admin