



School District No. 59 (Peace River South)

PUBLIC BOARD MEETING

The Board of Education of School District No. 59 (Peace River South) will be holding its Public Board Meeting on Wednesday, June 19, 2024 starting at 1:00 pm at the School Board Office.
(11600 7 Street, Dawson Creek)

Anyone wishing to attend the public board meeting may do so in person or via Zoom. Individuals must pre-register by noon (12 pm) on Tuesday, June 18, 2024 to receive the Zoom link.

Please contact Richell Schwartz to register for the meeting:

Phone: 250-782-8571, ext. 217

Email: rschwartz@sd59.bc.ca



Open Board Meeting Agenda

Date: June 19, 2024 @ 1:00 PM

Place: School Board Office – Dawson Creek, BC

“We acknowledge that we share this territory with the people of Treaty 8.”

APPROVAL OF AGENDA

RECOMMENDED MOTION: THAT the Board of Education of School District No. 59 (Peace River South) adopt the June 19, 2024 Regular Meeting agenda as presented.

1. ITEMS FOR ADOPTION

- R1.1 – Regular Board Meeting Minutes – May 15, 2024
- R1.2 – Excerpts Closed Meeting – May 15, 2024

2. BUSINESS ARISING

3. ESSENTIAL ITEMS

4. PRESENTATIONS

- R4.1 – Gwillim Flag Design Contest Winner Presentation
- R4.2 – International Student Trip to Europe – DCSS-Central

5. CORRESPONDENCE

6. REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

- R6.1 – School/Student News
- R6.2 – 2024-2028 Strategic Plan

Recommended Motion: THAT the Board approve the 2024-2028 Strategic Plan as presented.

- R6.3 – Access Zones Around Schools
- R6.4 – Principal Retreat

Recommended Motion: THAT the Board approve for alcohol to be served at the principal retreat at the Gwillim Lake Educational Site on August 25, 2024.

7. REPORTS FROM THE SECRETARY-TREASURER

- R7.1 – Monthly Finance Reports
 - April 2024
 - May 2024
- R7.2 – 2025-2026 Five-Year Annual Capital Plan (Minor and Major)

Recommended Motions:

In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 59 (Peace River South) hereby approves the proposed Minor Capital submission of the 2025-2026 Annual Five-Year Capital Plan as presented, for submission to the Ministry of Education and Child Care.

In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 59 (Peace River South) hereby approves the proposed Major Capital submission of the 2025-2026 Annual Five-Year Capital Plan as presented, for submission to the Ministry of Education and Child Care.



School District No. 59 (Peace River South)

- R7.3 - BCSTA Survey Results
- R7.4 – 2024-2025 Board Meeting Dates
- R7.5 - Secretary Treasurer Report – June 2024

8. TRUSTEE ITEMS

- R8.1 – BCSTA Update – R. Gulick

9. COMMITTEE REPORTS

- R9.1 – Indigenous Education Councils
- R9.2 – Policy Committee
 - Policy and Regulation 5190 Use of School Facilities
 - Regulation 4370 District Code of Conduct

RECOMMENDED MOTION: *THAT the Board adopt Policy and Regulation 5190 Use of School Facilities as presented, effective September 1, 2024.*

10. DIARY

11. QUESTION PERIOD

Questions or comments must relate to items in this meeting's agenda.

12. FUTURE BUSINESS / EVENTS

- R12.1 – Open Board Meeting – September 25, 2024 (Dawson Creek)

ADJOURNMENT

RECOMMENDED MOTION: *THAT the Regular Meeting of June 19, 2024 be adjourned.*



School District No. 59 (Peace River South)

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (Peace River South)

11600 – 7TH Street, Dawson Creek, BC V1G 4R8

Open Board Meeting Minutes

DATE & TIME: May 15, 2024 – 1:00 PM

PLACE: School Board Office, Dawson Creek, BC

PRESENT: Trustees:
C. Anderson (Chair)
C. Hillton (Vice-Chair)
R. Gulick
S. Mounsey
A. Schurmann
C. Wards
T. Jones

C. Fennell, Superintendent
K. Morris, Secretary-Treasurer
R. Schwartz, Recording Secretary

REGRETS: Nil

Called to Order – 1:02 PM

The Board Chair acknowledged that we share this territory with the people of Treaty 8.

APPROVAL OF AGENDA

Additions: Nil

Deletions: Nil

(2024-05-007)

MOVED/SECONDED – Hillton/Wards

THAT, the Board of Education of School District No. 59 (Peace River South) approve the May 15, 2024 Regular Meeting agenda as presented.

CARRIED

1.0 ITEMS FOR ADOPTION

R1.1 Regular Board Meeting Minutes – April 24, 2024

The Chair asked for any corrections to the minutes.

(2024-05-008)

The Chair declared the minutes of the open meeting of April 24, 2024 approved as Presented.

R1.2 Special Open Board Meeting Minutes – May 8, 2024

The Chair asked for any corrections to the minutes.

(2024-05-009)

The Chair declared the minutes of the special open meeting of May 8, 2024 approved as Presented.

R1.2 Excerpts of Closed Board Meeting – April 24, 2024

(2024-05-010)

The Chair declared the excerpts of the closed board meeting of April 24, 2024 approved as printed.

2.0 BUSINESS ARISING

3.0 ESSENTIAL ITEMS

4.0 PRESENTATIONS

5.0 CORRESPONDENCE

6.0 REPORTS FROM THE SUPERINTENDENT OF SCHOOLS

R6.1 School/Student News

The Superintendent reported school/student news:

- Students at Dawson Creek Secondary School have been immersed in Project Based Learning. The students have been studying cells, types of energy, hydraulic arms, seismology and plate tectonics, electricity and circuits, and dissection. The grade 9 students visited Northern Lights College to tour the campus and learn about all the programs offered. English classes learned the art of storytelling with Wayne Lariviere. An online and social media safety presentation by Safer Schools was well attended by students.
- Parkland Elementary students completed their annual community cleanup and then celebrated with an outdoor music concert!
- Crescent Park Elementary participated in a community clean-up sponsored by Ovintiv and enjoyed the smile cookies also donated by Ovintiv.
- Dawson Creek Secondary South Peace Campus students created a mural to honour Murdered and Missing Indigenous Women and Girls (MMIWG) and participated in a walk to city hall. South Peace Student Council visited the Dawson Creek City Council.

Fourteen students completed the Youth Explore Trades program at Northern Lights College and another group of students participated in a 3-day program highlighting Adventures in Health Care – a program organized in partnership with the local Rotary Club, UNBC, NLC, Northern Health, SD59, SD60, and SD81.

- Amazing student artwork continues to come out of Tumbler Ridge Senior Secondary. Project K.A.R.T.S. is in full swing as students are in the final weeks of preparing for the big race day on May 31st.
- Don Titus Elementary students love the Pokémon-themed cooking program. Students are enjoying field trips to Gwillim Lake and the Saulteau Forest Walk.
- Chetwynd Secondary School held a Lucky Charms cereal eating contest and Hungry Hippos challenge with local RCMP members participating. The drama class presented an interpretive dance, the Food's class is busy preparing snacks for the Feeding Futures program which has been a great success at the school.
- Peace View Elementary School is practicing emergency preparedness drills.
- Moberly Lake Elementary students participated in tree planting reclamation project at Saulteau First Nations.
- Ecole Frank Ross students visited Rotary Manor as part of the grandbuddies program. The students are learning how to play disc golf. A local female hockey athlete Morgan La Fleur-Hamann, shared her experience of training, trying out and playing in the National Aboriginal Hockey Tournament and then the class made Indigenous themed hockey pucks.
- Canalta Elementary students are learning about digestion. Based on reviewing the school's SOAR data the school determined students wanted access to non-sport extra-curricular activities, so a Lego Club was started. Lego Club is a structured club where students are challenged to complete specific Lego designs.
- Devereaux Elementary students are enjoying harvesting crops of lettuce to make into salads. A delivery of smile cookies was a big hit and the students had fun getting creative about the spirit-themed day to use "Anything but a Backpack." Students used wagons, toolboxes, purses, buckets, cereal boxes, and bags to carry their items to school.
- Tremblay Elementary School had a presentation from Ms. Danica Spittal to learn more about the MMWIG campaign. Students are also participating in Jump Rope for Heart.
- May 16th is Moose Hide Campaign Day - a day of ceremony where all Canadians are called to join to take a stand against violence towards women and children and to take practical steps for a collective journey of reconciliation.

R6.2 Integrated Child and Youth Teams

The District was selected to implement an integrated Child and Youth (ICY) program. ICY is a provincial strategy for improved mental health and substance use care in BC. The program is a team approach that has collaboration and support from team members employed through health authorities, school districts, Ministry of Children and Family Development, as well as other organizations. The multi-disciplinary approach expands the diversity of mental health supports so children and youth may access services when needed.

R6.3 Childcare BC New Spaces

A May 6, 2024 media release announced the District was successful in its application to the ChildcareBC New Spaces Fund. The District has secured \$7.95 million through the federally and provincially supported fund for the creation of 74 new childcare spaces in Dawson Creek and Tumbler Ridge. The application was in partnership with the YMCA which currently

provides before and after school programs in the district. The full media release is posted on the district website, [Child Care Facilities | School District 59 \(sd59.bc.ca\)](#).

R6.4 Truth and Reconciliation District Day

District staff participated in the second Indigenous-focused Non-Instructional Day. This year, individuals were able to continue their journeys by gathering to listen, to learn, and take action towards personal commitments toward Truth and Reconciliation. The District was honoured to have Jo Chrona, author of Wayi Wah! Indigenous Pedagogies: An Act for Reconciliation and Anti-Racist Education as the keynote. Jo Chrona led staff through learning to unpack individual biases and recognize our role in reconciliation as employees of the Peace River South School District. Staff were challenged to think about creating an education system that embodies anti-racism and provides equity for all learners.

Denise Augustine, the Superintendent for Indigenous Education for the Ministry of Education and Child Care also shared the day with the District. Denise Augustine reminded staff of the important work we all do in impacting the lives of children, and how reconciliation means all of us working together to make our schools welcoming places.

R6.5 Graduation Ceremonies

The Superintendent reported on the graduation events for each high school. Earlier in the school year, the high schools connected with the local Indigenous Councils to ask for permission to hold graduation ceremonies on National Indigenous Peoples Day, in result, the Indigenous Councils moved their celebration of National Indigenous Peoples Day to June 25th.

7.0 REPORTS FROM THE SECRETARY TREASURER

R7.1 2025-2026 Five-Year Annual Capital Plan-DRAFT

The Secretary Treasurer presented the draft plan of the major and minor capital projects. Capital funding from the provincial government covers most of the capital costs for site acquisition, new school construction, and school additions or renovations. Minor capital submissions include Carbon Neutral Capital Projects, Playground Enhancements, School Enhancement projects, and Bus Acquisition.

A final copy of the major and minor capital submissions will be presented to the Board in June for approval.

R7.2 2024-2025 Budget Process Debrief

Trustees and senior staff reflected on the 2024-2025 budget process, discussing what worked well and what improvements could be made for the 2025-2026 budget cycle.

R7.3 Secretary Treasurer Report – May 2024

The Secretary Treasurer's report for May was provided for information. An update was provided on the Crescent Park Expansion Project. Geo tech testing is scheduled for May 11, 2024, and the engineer is completing the existing building design confirmation and a conceptual design. More information on the District's capital projects can be found at [Crescent Park Expansion Project-UPDATE-May 15, 2024 | School District 59 \(sd59.bc.ca\)](#)

8.0 TRUSTEE ITEMS

R8.1 BCSTA Update – R. Gulick

Trustee Gulick presented the latest news and events from the BCSTA. Trustee Knowledge Series is available in the trustee portal.

R8.2 – UNBC Teacher Program – C. Hillton

In September 2023, the Board supported UNBC in its application to create a Northern Cohort Bachelor of Education Program. The Board was disappointed to learn the application was denied by the BC Teachers Council as the Board has been advocating for an online and locally accessible teacher education program in BC. Trustee Hillton moved the Board write a letter to express the Board's disappointment that the program was not approved.

(2024-05-011)

MOVED/SECONDED – Hillton/Gulick

THAT, the Board of Education of School District No. 59 (Peace River South) write a letter to the BC Teachers' Council in regard to the denial of the Northern Cohort Bachelor of Education program through UNBC to express the Board's disappointment with the Council's decision and the impact the decision has on northern school districts in efforts to staff our schools;

AND FURTHER, to seek information on what the BC Teachers' Council is doing to address the teacher shortage in BC through its approval process.

CARRIED

R8.3 – BC Rights Commission Report – C. Hillton

Trustee Hillton brought forward the following concerns about the misinformation and inaccuracies of the BC Right Commission Report:

- Land Acknowledgement was not appropriate.
- The District tracks all student attendance, not only Indigenous students.
- The report is based on the input of 39 individuals.
- All School Districts receive targeted Indigenous funding based on Indigenous student FTE, from the Ministry of Education and Child Care. Students self-identify as Indigenous ancestry time of school registration.

R8.4 – Conflict Declaration – C. Anderson

Trustee Anderson declared a family member is now a member of UFCW Local 247.

9.0 COMMITTEE REPORTS

R9.1 Indigenous Education Councils

The Indigenous Education Councils debriefed the Truth and Reconciliation Day that was held for district staff on April 29th. Northern Lights College presented on the programs and services available to students. Coach Mentor staffing updates were provided and as well as information about the new Integrated Child and Youth Care program and ChildcareBC New Spaces Fund announcements. Councils also discussed year-end celebrations which will be held on June 25th in honour of National Peoples Day (June 21st). The celebration will include a barbeque, cultural events, and student achievement awards.

R9.2 Policy Committee

The Policy Committee brought forward the following policies and regulations:

(2024-05-012)

MOVED/SECONDED – Gulick/Wards

THAT, the Board circulate Policy and Regulation 5190 Use of School Facilities for feedback for a minimum period of thirty days.

CARRIED

Regulation 2205 Trustee Remuneration, Benefits and Recognition was provided to trustees for information. The maximum allowance for tipping was changed from 15% to 18-20%.

The Policy Committee will be developing a policy to address the use of digital devices by students as per the ministry guidelines that were issued to school districts.

10.0 DIARY

11.0 QUESTION PERIOD

A question and answer period was provided.

12.0 FUTURE BUSINESS

R12.1 – Regular Board Meeting – June 19, 2024

ADJOURNMENT

(2024-05-013)

MOVED/SECONDED – Gulick

THAT, the Regular Meeting of May 15, 2024 be adjourned. (3:00 PM)

CARRIED

CERTIFIED CORRECT:

C. Anderson, Board Chair

K. Morris, Secretary Treasurer



School District No. 59 (Peace River South)

MEETING: Closed Board Meeting
DATE: May 15, 2024 11:00 AM
PLACE: Northern Lights College – Tumbler Ridge, BC

The meeting was called to order at 11:07 a.m. and the following was reported:

Items for Adoption

- Approval of Agenda
- Closed Meeting Minutes – April 24, 2024

Business Arising

Trustee Items

Items discussed and reported included:

- BCPSEA Update

Superintendent's Reports

Items discussed and reported included:

- Personnel Matters
- Integrated Child and Youth Teams

Secretary Treasurer's Reports

Items discussed and reported included:

Nil

Adjournment Motion @ 11:45 a.m.

CERTIFIED CORRECT:

C. Anderson, Board Chair

K. Morris, Secretary Treasurer



BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 59 (PEACE RIVER SOUTH)

STRATEGIC PLAN 2024-2028



INTRODUCTION

LAND ACKNOWLEDGEMENT

School District No. 59 (Peace River South) is located on Treaty 8 territory in northeastern British Columbia. The District works closely with Saulteau First Nations, West Moberly First Nations, our strong Metis community, Inuit families and students, and First Nations students and families from across Canada. We are grateful to do our work on this land and acknowledge the Indigenous footsteps that have marked this land for centuries.

STRATEGIC PLAN 2024-2028

The Board of Education of School District No. 59 (Peace River South) is guided by practices that challenge all to learn, work, and lead together in equitable and effective ways. The Board values inclusion, equity, Truth and Reconciliation, effective communication, and positive culture within school communities that focus on student learning. We look forward to advancing our plan to ensure the success of each learner in School District No. 59 (Peace River South).

ENGAGEMENT PROCESS

Throughout the 2023-2024 school year, the Board of Education undertook an extensive consultation process to determine priorities for the school district. An environmental scan, called a S.O.A.R., was conducted throughout the district with various stakeholders providing input. Groups included representation from First Nations, parents, students, and staff who were asked to reflect on the strengths, opportunities, aspirations, and results for the Peace River South School District.

In January 2024, a budget/strategic plan consultation meeting was held. In total, 71 individuals attended the event with representatives from district staff, community partners, stakeholders, First Nations, Indigenous Councils, municipalities, and Regional District. Topics were focussed on Graduating Students as Educated Citizens, Commitment to Truth and Reconciliation, Community, and Sustainability.

The process identified the strengths of the District:

1. Access to resources
2. Inclusion
3. Focus on Indigenous Education and the district's commitment to Truth and Reconciliation
4. Diverse learning opportunities including outdoor learning
5. Addressing areas of inequity
6. Collecting and using data to determine next steps

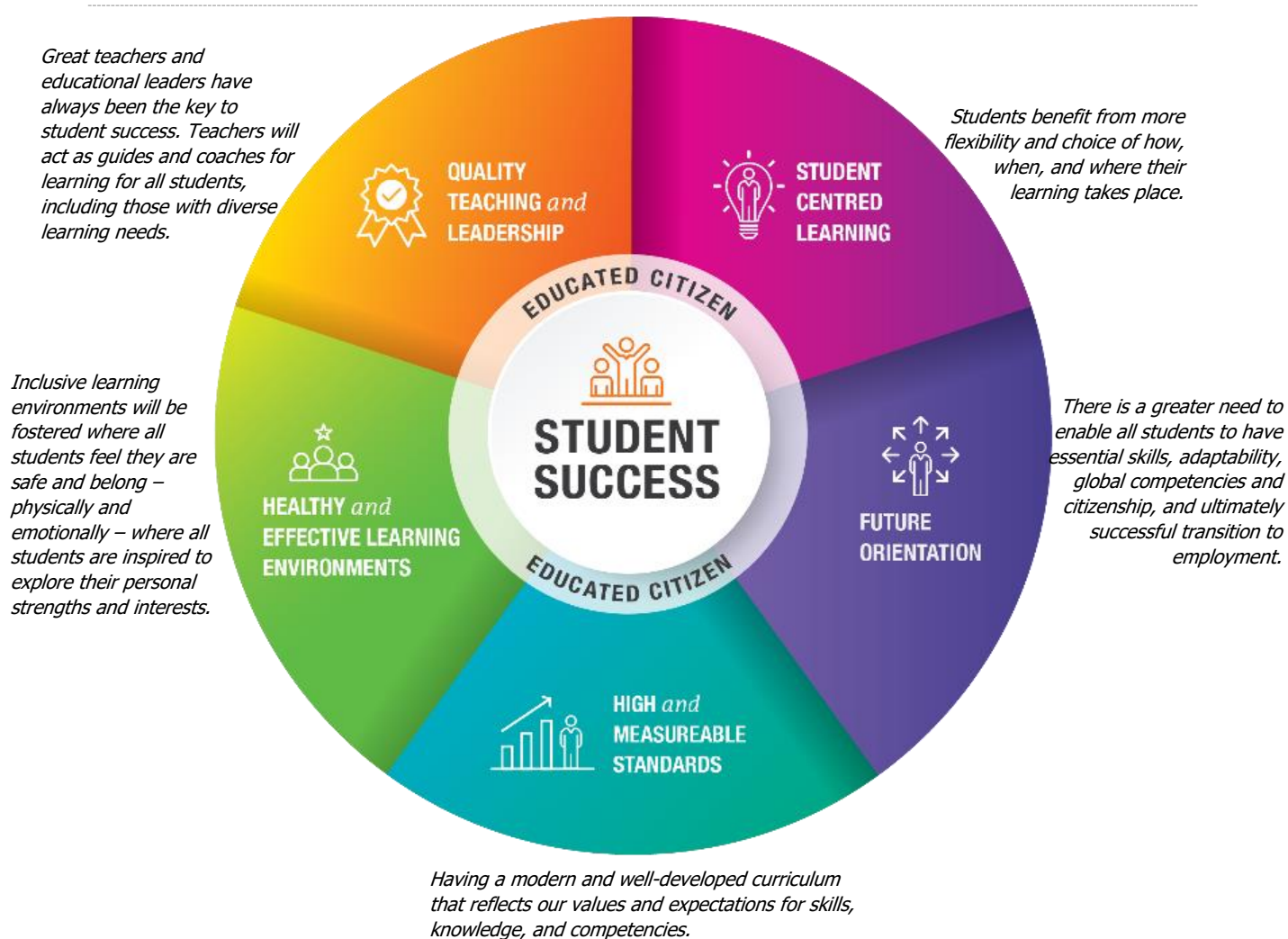
The engagement process also identified three areas of focus for the 2024-2028 Strategic Plan:

1. Student Success
2. Building Capacity
3. Communication

ALIGNMENT WITH THE MINISTRY OF EDUCATION AND CHILD CARE PRIORITIES

This plan aligns with the Ministry of Education and Child Care’s **Vision for Student Success**. As specified in the Statement of Education Policy Order, the Ministry’s mandate is to develop the “**Educated Citizen**,” through support of the BC school system to enable learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and a prosperous and sustainable economy. An “Educated Citizen” is defined as having intellectual development, human and social development, and career development.

British Columbia’s Policy for Student Success states that the following principles will guide continuous improvement of student success:



ALIGNMENT WITH THE INDIGENOUS EDUCATION ENHANCEMENT AGREEMENT (2021-2026 and beyond)

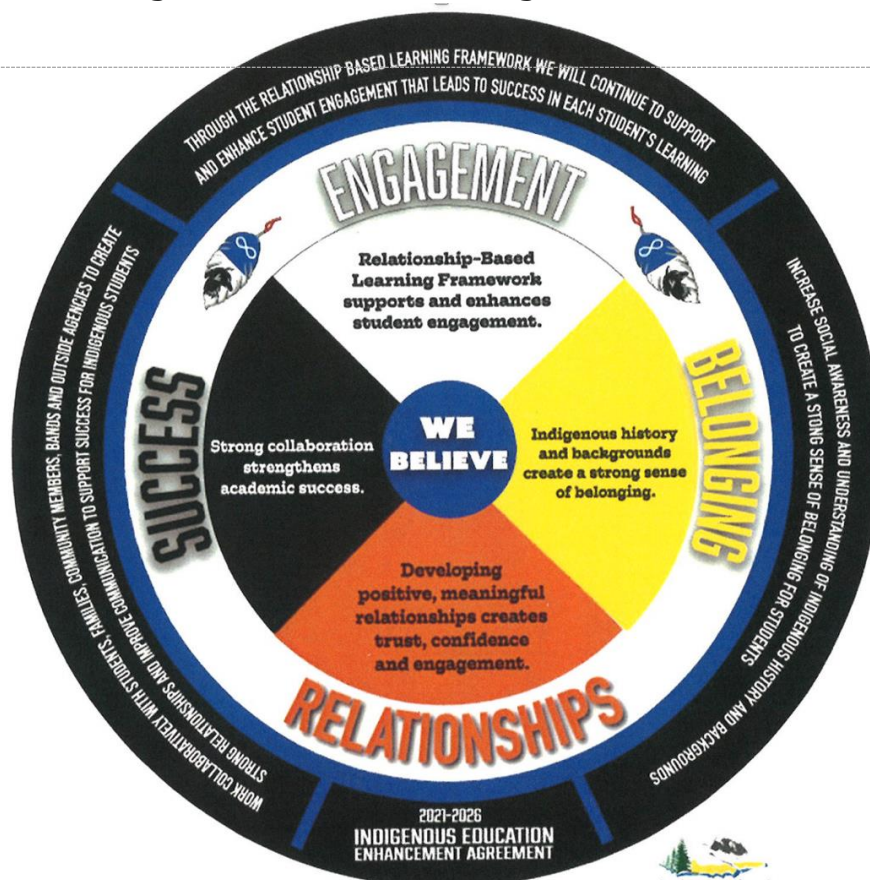


The Strategic Plan aligns with the Indigenous Enhancement Agreement (2021-2026) developed in partnership with the Dawson Creek Indigenous Education Council, Chetwynd Indigenous Education Council, and the Ministry of Education and Child Care.

The vision and spirit of the agreement is to improve the educational performance and sense of belonging of each Indigenous learner within the School District’s jurisdiction.

School District No. 59 supports the Indigenous community’s commitment to the achievement of its children and the desire to receive educational benefits to fulfill personal and professional goals.

The 2021-2026 Indigenous Enhancement Agreement focuses on the following priorities:



STRATEGIC PLAN PRIORITIES 2024-2028

PRIORITY 1: STUDENT SUCCESS

Through an equity lens, each student has access to rich learning opportunities and supports that connect them to their passions and aspirations.

Student belonging, wellness, and mental health are key components of the success of our learners.

GOAL 1:

School District No. 59 schools will build foundational numeracy and literacy skills in all learners and provide supports and interventions to allow for success.

GOAL 2:

Each school will create and implement its plan for students' sense of belonging and wellness by explicitly teaching social-emotional learning at all levels.

GOAL 3:

Through Applied Design Skills Technology (ADST) and career education, School District No. 59 will provide opportunities for students to connect and develop skills to successfully transition into their future.



STRATEGIC PLAN PRIORITIES 2024-2028

PRIORITY 2: BUILDING CAPACITY

In an ever-changing world, students and staff need to be provided with new learning based on research and best practice and have access to resources and supports that enhance their rich, learning experience.

GOAL 1:

School District No. 59 will integrate differentiated instruction and practices, and visible learning to meet students where they are at and move them forward in their individual success.

GOAL 2:

School District No. 59 will resource our schools and departments to meet the needs of students and staff. This will include recruitment and retention, training, policy development, inclusion and diversity, anti-racism, truth and reconciliation, technology, and implementation of the Accessibility Act.



STRATEGIC PLAN PRIORITIES 2024-2028

PRIORITY 3: COMMUNICATION

Consistent and clear communication impacts the culture of a school district at all levels. Through an equity lens, communication needs to be accessible for everyone, in different forms. Positive communication will further increase our connectedness and strong relationships.

GOAL 1:

Improve collaborative partnerships with families to strengthen academic success, relationships, and connectedness to school. School District No. 59 will provide timely information to students and families to allow for informed decision-making.

GOAL 2:

School District No. 59 will showcase and celebrate student learning and initiatives.

GOAL 3:

School District No. 59 will engage with all rightsholders, stakeholders, and community partners to facilitate collaborative communication.



In creating this strategic plan each board member was asked what they valued about School District No. 59 (Peace River South).

The Board of Education values:

- *The dedication and willingness to learn, listen, and make changes where needed.*
- *Support from top to bottom of staff/students, a good working environment, and the work that is invested to understand what is needed to improve student success.*
- *The caring of our staff and the ideals they hold and share throughout the district, and their commitment to learning and equity.*
- *That what is best for students guides our work.*
- *Innovation, community, communication, and a variety of experiences.*
- *That we are inclusive in our schools.*
- *Our curiosity to learn and do better.*
- *Our leadership team, staff and students.*
- *The knowledge that each individual is valued in the district.*

"Our commitment to excellence is driven by what is best for our students, guiding us to continuously learn, improve, and lead with integrity."

Board of Education of SD59



NEXT STEPS:

The Strategic Plan is the foundation from which an Operational Plan is developed. The Board of Education is responsible for creating a Strategic Plan, while the senior administration staff develops the operational initiatives to meet the goals in each priority of the over-arching plan. Targets and fiscal responsibility (if required) are attached to each initiative and reviewed on an ongoing basis. At the end of the cycle, a new Strategic Plan will follow the same process to ensure the board’s vision and priorities are carried out.

Each year, in June, the district’s data is reviewed and analyzed in the Framework for Enhancing Student Learning report. The report provides accountability with evidence-informed decision making that allows the district to develop the next steps to improve student achievement. Continuous improvement of student achievement is an on-going process of looking at data to support improving equity of learning outcomes and enhancing the intellectual, social, and career development of all students.

2024-2028





School District No.59 (Peace River South)

June 19, 2024

To: Board of Education of School District No. 59 (PRS)

Re: Access Zones around Schools

On May 31st, 2024, the Province enacted access zones around schools to protect B.C.'s K-12 students and staff. The Safe Access to Schools Act gives the Province the legal authority to prohibit people from interfering with safe access to school grounds. This includes behaviour such as yelling that causes disruptions to school programs and activities or holding signs with slogans that cause concern for the safety of students and staff.

The zones will be in effect on school days from 7 a.m. until 6 p.m. and during extracurricular school activities at all of B.C.'s K-12 public and independent schools, with limited exceptions.

The health, safety and well-being of kids and those teaching and coaching extracurricular school activities at school is a top priority for the B.C. government. The law is supported by many of B.C.'s education partners, such as the BC School Trustees Association, the BC Teachers Federation, the BC Confederation of Parent Advisory Councils and CUPE BC, among others.

Quick Facts:

- An access zone is an area where specified forms of harmful behaviour are not allowed. Within the access zone, it is now an offence to engage in behaviours that can harm students and staff or disrupt school programs.
- Schools and school districts can call the police to intervene if they are concerned that behaviour within an access zone may be harmful to others.
- The distance was chosen to provide a reasonable amount of space between protests or harmful behaviour and students in schools trying to learn.
- This legislation was passed on May 16, 2024.

Christy Fennell
Superintendent



School District No.59 (Peace River South)

June 19, 2024

To the SD 59 Board of Education,

Re: Principal Retreat

As per policy 5190 – Use of School Facilities

i) The use of alcoholic beverages is not permitted at school district facilities, except at events hosted or permitted by the Recreation and Social Services Societies that are associated with our schools, or property that is otherwise leased or rented to third parties, and where the board has given prior approval to consume alcohol. The group requesting permission to serve alcohol must have complied with any and all conditions that may be stipulated by the board, and the Province of British Columbia, prior to alcohol being served.

The District and the Peace River South Principal's and Vice-Principal's Association will be hosting a retreat for Administrators at the Gwillim Lake Education Site on August 25th and 26th, 2024. I would like to request approval to serve alcoholic beverages with dinner on the evening of August 25th, 2024.

Thank you for considering this request.

Christy Fennell
Superintendent

MONTHLY FINANCIAL REPORT - OPERATING - APRIL MONTH END

	2023-2024 Budget (Preliminary)	2023-2024 Budget (Amended)	2023-2024 Adjustments	YTD	Available	%
6210 MOE Grant - Operating	48,930,616	49,492,914		39,604,654	9,888,260	20%
6290 MOE Grants - Other	2,239,581	2,219,394		1,638,478	580,916	26%
6410 Other Ministries	253,295	125,000		165,335	-40,335	-32%
6460 Services		20,000		0	20,000	100%
6470 Non-Resident Tuition	24,666	16,250		22,925	-6,675	-41%
6480 Local Education Agreements	1,136,627	1,278,023		425,965	852,058	67%
6488 NEW! JustB4	-	0		1,365	-1,365	
6489 NEW! Careers	-	75,000		69,605	5,395	7%
6490 Miscellaneous	122,500	153,423	3,423	67,637	89,209	58%
6491 Seconded Teacher Recovery	235,000	237,000		119,873	117,127	49%
6492 Substitute Staff Recovery	80,000	85,000		93,036	-8,036	-9%
6495 Central Stores Recovery		4,500		3,754	746	17%
6496 Resource Centre Recoveries		0		14,155	-14,155	
6500 Community Use of Facilities	158,000	213,000		164,854	48,146	23%
6601 Interest	540,000	675,000		565,709	109,291	16%
6760 Surplus Internally Restricted	2,219,759	1,934,077		0	1,934,077	100%
6770 Surplus Schools	-	371,294		0	371,294	100%
GRAND TOTAL	55,940,044	56,899,875	3,423	42,957,345	13,942,531	25%

MONTHLY FINANCIAL REPORT - OPERATING - APRIL MONTH END

	2023-2024 Budget (Preliminary)	2023-2024 Budget (Amended)	YTD	Available	%
SALARIES					
1050 Principal Vice-Principal Salaries	3,999,055	4,167,363	3,386,732	780,631	19%
1100 Teacher Salaries	17,777,120	18,257,839	14,715,783	3,542,056	19%
1200 Support Staff Wages	6,489,188	5,279,665	4,076,565	1,203,100	23%
1204 Clerical Wages		1,185,004	975,553	209,451	18%
1208 Summer Worker Student Wages		75,833	35,318	40,515	53%
1230 Education Assistant Wages	4,808,470	5,323,132	3,795,842	1,527,290	29%
1300 Other Professionals Wages	2,300,391	2,119,435	1,609,856	509,579	24%
1303 Para Educator Wages		126,893	115,227	11,666	9%
1400 Replacement Wages - Teachers	1,882,728	1,624,745	1,313,194	311,551	19%
1404 Replacement Wages - Clerical		22,469	10,353	12,116	54%
1411 Recoverable Wages - Casual		0	80,266	-80,266	0%
1430 Replacement Wages - Ed Assistants		67,753	157,539	-89,786	0%
TOTAL SALARIES	37,256,952	38,250,131	30,272,228	7,977,903	21%
BENEFITS					
2000 Benefits - Regular Employees		8,989,461	6,712,002	2,277,459	25%
2004 Benefits - Casual Employees		262,081	201,911	60,170	23%
TOTAL BENEFITS	8,933,588	9,251,542	6,913,913	2,337,629	25%
SERVICES & SUPPLIES					
3100 Professional and Technical Services	1,651,391	7,000	1,645	5,355	77%
3101 Legal		133,000	96,256	36,744	28%
3102 Audit		20,000	10,775	9,225	46%
3103 Labour Relations		5,000	0	5,000	100%
3104 Contract Services		1,327,990	954,515	373,475	28%
3105 Telephone		104,450	83,564	20,886	20%
3106 Photocopy		90,000	65,154	24,846	28%
3107 Postage		21,420	13,387	8,033	38%
3108 Advertising		20,800	3,674	17,126	82%
3300 Student Transportation	1,117,600	233,100	173,058	60,042	26%
3301 Bussing Contract		841,435	680,359	161,076	19%
3303 Transportation Allowance		12,500	7,446	5,054	40%
3400 Travel	545,117	195,100	182,003	13,097	7%
3405 Recruitment Travel		0	510	-510	0%
3406 Travel - Kilometres		134,350	108,828	25,522	19%
3409 Registration Fees		81,335	188,550	-107,215	-132%
3410 Recruitment Incentives		59,660	53,049	6,611	11%
3415 Professional Development		15,000	9,695	5,305	35%
3499 Meals and Meal Supplies		112,889	94,986	17,903	16%
3600 Rentals & Leases	26,000	16,000	59,374	-43,374	-271%
3601 Equipment Rental		9,500	12,148	-2,648	-28%
3700 Dues/Fees/Licenses	296,847	512,938	431,449	81,489	16%
3706 Radio Licenses		4,700	4,880	-180	-4%
3707 Criminal Record Checks		3,600	4,340	-740	-21%
3710 Scholarships		5,000	1,000	4,000	80%
3900 Insurance	186,800	200,000	172,361	27,639	14%

MONTHLY FINANCIAL REPORT - OPERATING - APRIL MONTH END

	2023-2024 Budget (Preliminary)	2023-2024 Budget (Amended)	YTD	Available	%
4124 Bank Service Charges		3,000	2,569	431	14%
5100 Supplies General	3,109,549	1,917,512	1,275,607	641,905	33%
5101 Books		191,464	148,353	43,111	23%
5102 Other Supplies		10,000	8,372	1,628	16%
5103 Non-Violent Crisis Intervention		5,000	225	4,775	96%
5400 Utilities - Electricity	1,984,200	465,000	346,196	118,804	26%
5401 Utilities - Natural Gas		410,000	269,045	140,955	34%
5402 Utilities - Propane		35,000	24,740	10,260	29%
5403 Vehicle Fuel		650,000	532,226	117,774	18%
5404 Utilities - Water & Sewer		160,000	95,538	64,462	40%
5405 Utilities - Garbage		50,000	72,112	-22,112	-44%
5406 Carbon Offsets		70,000	-26,080	96,080	137%
5407 Next Generation Network (NGN)		145,600	148,980	-3,380	-2%
5800 Equipment		278,878	321,270	-42,392	-15%
5900 Computer Replacements		361,100	459,610	-98,510	-27%
TOTAL SERVICES & SUPPLIES	8,917,504	8,919,321	7,091,769	1,827,552	20%
GRAND TOTAL	55,108,044	56,420,994	44,277,910	12,143,084	22%

MONTHLY FINANCIAL REPORT - OPERATING -APRIL MONTH END

	2023-2024 Budget (Preliminary)	2023-2024 Budget (Amended)	YTD	Available	%
FUNCTION 1: INSTRUCTION					
102 Regular (Classroom)	24,607,737	24,761,753	19,932,984	4,828,769	20%
103 Career Prep	347,388	479,413	422,403	57,010	12%
107 Library	432,697	510,975	445,614	65,361	13%
108 Counselling	905,266	893,141	702,235	190,906	21%
110 Inclusion	8,356,150	9,025,479	6,476,976	2,548,503	28%
130 ELL	189,139	145,475	80,423	65,052	45%
131 Indigenous Education	2,165,031	2,157,010	1,625,444	531,566	25%
141 School Administration	3,965,458	4,113,481	3,337,609	775,872	19%
160 Summer School	-	0	0	0	0%
162 Offshore Students	103,277	247,144	157,925	89,219	36%
TOTAL INSTRUCTION	41,072,143	42,333,871	33,181,613	9,152,258	22%
FUNCTION 4: ADMINISTRATION					
411 District Education Administration	814,404	803,640	588,289	215,351	27%
420 Early Learning & Child Care	58,069	0	0	0	0%
440 Governance	236,463	224,314	193,128	31,186	14%
441 Business Administration	1,330,618	1,412,192	1,148,079	264,113	19%
TOTAL ADMINISTRATION	2,439,554	2,440,146	1,929,496	510,650	21%
FUNCTION 5: OPERATIONS & MAINTENANCE					
541 Maintenance Administration	703,684	731,518	617,316	114,202	16%
550 Maintenance & Custodial	4,814,557	4,793,090	3,879,399	913,691	19%
552 Grounds	749,536	744,774	628,095	116,679	16%
556 Utilities	1,334,200	1,335,600	932,424	403,176	30%
TOTAL SERVICES & SUPPLIES	7,601,977	7,604,982	6,057,234	1,547,748	20%
FUNCTION 7: TRANSPORTATION					
741 Transportation Administration	312,046	309,325	270,483	38,842	13%
770 Student Transportation	3,682,324	3,732,670	2,839,084	893,586	24%
TOTAL SERVICES & SUPPLIES	3,994,370	4,041,995	3,109,567	932,428	23%
GRAND TOTAL	55,108,044	56,420,994	44,277,910	12,143,084	22%

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SCHOOLS BUDGET - OPERATING & CLASSROOM ENHANCEMENT FUND (CEF) - APRIL MONTH END

School	Pupil Budget		Operating Budget	Expenditures											CEF Budget								
	Ratio	Enrolment Headcount		Instruction	Careers	Library	Counselling	Inclusion	ELL	Indigenous	School Admin	YTD Total	Remaining	% Rem	Instruction	Library	Counselling	Inclusion	ELL	YTD Total	Remaining	% Rem	
																							Instruction
Canalta Elementary	9,973	260	2,452,890	1,186,259	0	2,826	0	492,406	0	500	225,676	1,907,667	545,223	22%	140,186	82,438	22,356	0	26,673	31,321	162,788	-22,602	-16%
Crescent Park Elementary	9,850	265	2,442,434	1,248,420	6,365	0	384,500	0	878	221,042	1,861,205	581,229	24%	167,741	93,688	24,245	0	25,157	0	143,090	24,651	15%	
Devereaux Elementary	12,790	79	947,068	431,478	8,105	0	193,758	0	15	78,755	712,111	234,957	25%	63,324	9,464	0	16,024	0	25,488	37,836	60%		
Don Titus Montessori	9,387	155	1,332,199	631,797	11,114	0	264,856	0	0	109,444	1,017,211	314,988	24%	122,738	14,532	0	11,886	0	26,418	96,320	78%		
Ecole Frank Ross Elementary	9,248	461	4,072,544	2,229,618	0	89,394	0	555,160	4,327	422	300,997	3,179,918	892,626	22%	190,702	80,923	25,967	0	51,715	0	158,605	32,097	17%
Little Prairie Elementary	9,724	207	1,716,564	891,019	14,307	0	214,654	0	0	213,999	1,333,979	382,585	22%	296,326	93,688	10,985	0	32,460	0	137,133	159,193	54%	
McLeod Elementary	7,455	84	597,603	353,512	0	725	0	51,668	2,467	15	41,155	449,542	148,061	25%	28,605	3,814	0	30,936	0	34,750	-6,145	-21%	
Moberly Lake Elementary	13,374	37	477,916	232,820	0	92,443	0	0	0	0	34,489	359,752	118,164	25%	16,919	2,991	0	1,511	0	4,502	12,417	73%	
Parkland Elementary	11,870	58	647,398	322,668	0	7,442	0	91,505	0	0	42,328	463,943	183,455	28%	41,088	4,709	0	12,109	0	16,818	24,270	59%	
Peace View Colony	13,578	31	273,739	138,692	134	0	0	19,841	0	0	49,155	207,822	65,917	24%	147,194	49,534	3,053	0	2,336	0	54,923	92,271	63%
Pouce Coupe Elementary	11,275	122	1,171,961	487,711	0	257	0	293,173	202	113,906	895,249	276,712	24%	203,634	41,333	8,652	0	17,414	0	67,399	136,235	67%	
South Peace Elementary	12,627	37	319,990	160,330	2,184	0	24,961	10,222	0	37,442	235,139	84,851	27%	147,196	75,876	5,197	0	2,437	0	83,510	63,686	43%	
Tremblay Elementary	11,170	182	1,905,905	894,028	0	1,111	0	365,673	0	163	210,245	1,471,220	434,685	23%	126,965	93,688	42,413	0	29,266	0	165,367	-38,402	-30%
Tumbler Ridge Elementary	9,077	217	1,869,429	909,475	0	31,673	0	235,370	0	0	181,823	1,358,341	511,088	27%	100,185	96,817	16,370	0	40,071	0	153,258	-53,073	-53%
Windrem Elementary	16,017	48	724,839	338,648	0	12,375	0	122,696	0	0	78,829	552,548	172,291	24%	43,989	4,160	0	8,451	0	12,611	31,378	71%	
Elementary Total	10,160	2243	20,952,479	10,456,475	0	280,455	0	3,290,380	36,857	2,195	1,939,285	16,005,647	4,946,832	24%	1,836,792	707,985	198,908	0	308,446	31,321	1,246,660	590,132	32%
Chetwynd Secondary	10,099	261	2,525,875	1,232,086	92,462	57,713	45,333	312,832	24	0	266,820	2,007,270	518,605	21%	109,875	0	7,176	15,170	62,741	0	85,087	24,788	23%
DCSS - Central	8,927	377	3,189,330	1,587,105	0	86,412	107,415	327,632	14,148	479	302,921	2,426,112	763,218	24%	176,296	17,787	18,151	3,070	0	39,008	137,288	78%	
DCSS - South Peace	8,919	613	5,211,734	2,430,230	143,978	79,369	241,913	761,091	0	722	436,732	4,094,035	1,117,699	21%	255,437	36,492	36,765	8,293	0	81,550	173,887	68%	
Tumbler Ridge Secondary	10,415	181	1,732,769	940,097	35,948	2,095	333	195,661	0	0	183,658	1,357,792	374,977	22%	152,391	11,750	17,010	9,417	0	38,177	114,214	75%	
Secondary Total	9,325	1432	12,659,708	6,189,518	272,388	225,589	394,994	1,597,216	14,172	1,201	1,190,131	9,885,209	2,774,499	22%	693,999	36,492	73,478	50,331	83,521	0	243,822	450,177	65%
Distributed Learning	6,095	106	646,091	356,558	53,304	0	1,384	0	0	71,257	482,503	163,588	25%	0	0	0	0	0	0	0	0	0	0
District															1,105,882	182,520	345,713	74,591	583,723	240,429	1,426,976	-321,094	0%
Total Total	10,022	3,781	34,258,278	17,002,551	325,692	506,044	394,994	4,888,980	51,029	3,396	3,200,673	26,373,359	7,884,919	23%	3,636,673	926,997	618,099	124,922	975,690	271,750	2,917,458	719,215	20%

MONTHLY FINANCIAL REPORT - OPERATING - MAY MONTH END

	2023-2024 Budget (Preliminary)	2023-2024 Budget (Amended)	2023-2024 Adjustments	YTD	Available	%
6210 MOE Grant - Operating	48,930,616	49,492,914		44,574,456	4,918,458	10%
6290 MOE Grants - Other	2,239,581	2,219,394		1,964,321	255,073	11%
6410 Other Ministries	253,295	125,000		182,381	-57,381	-46%
6460 Services		20,000		0	20,000	100%
6470 Non-Resident Tuition	24,666	16,250		24,259	-8,009	-49%
6480 Local Education Agreements	1,136,627	1,278,023		996,059	281,964	22%
6488 NEW! JustB4	-	0		2,845	-2,845	
6489 NEW! Careers	-	75,000		71,105	3,895	5%
6490 Miscellaneous	122,500	150,000	3,423	71,069	82,354	55%
6491 Seconded Teacher Recovery	235,000	237,000		119,873	117,127	49%
6492 Substitute Staff Recovery	80,000	85,000		110,246	-25,246	-30%
6495 Central Stores Recovery		4,500		4,370	130	3%
6496 Resource Centre Recoveries		0		15,793	-15,793	
6500 Community Use of Facilities	158,000	213,000		172,674	40,326	19%
6601 Interest	540,000	675,000		652,600	22,400	3%
6760 Surplus Internally Restricted	2,219,759	1,934,077		0	1,934,077	100%
6770 Surplus Schools	-	371,294		0	371,294	100%
GRAND TOTAL	55,940,044	56,896,452	3,423	48,962,052	7,937,823	14%

MONTHLY FINANCIAL REPORT - OPERATING - MAY MONTH END

	2023-2024 Budget (Preliminary)	2023-2024 Budget (Amended)	YTD	Available	%
SALARIES					
1050 Principal Vice-Principal Salaries	3,999,055	4,167,363	3,731,845	435,518	10%
1100 Teacher Salaries	17,777,120	18,257,839	16,530,259	1,727,580	9%
1200 Support Staff Wages	6,489,188	5,279,665	4,476,248	803,417	15%
1204 Clerical Wages		1,185,004	1,081,013	103,991	9%
1208 Summer Worker Student Wages		75,833	44,993	30,840	41%
1230 Education Assistant Wages	4,808,470	5,323,132	4,268,228	1,054,904	20%
1300 Other Professionals Wages	2,300,391	2,119,435	1,767,387	352,048	17%
1303 Para Educator Wages		126,893	127,798	-905	-1%
1400 Replacement Wages - Teachers	1,882,728	1,624,745	1,477,038	147,707	9%
1404 Replacement Wages - Clerical		22,469	10,368	12,101	54%
1411 Recoverable Wages - Casual		0	96,474	-96,474	0%
1430 Replacement Wages - Ed Assistants		67,753	179,206	-111,453	0%
TOTAL SALARIES	37,256,952	38,250,131	33,790,857	4,459,274	12%
BENEFITS					
2000 Benefits - Regular Employees		8,989,461	7,478,078	1,511,383	17%
2004 Benefits - Casual Employees		262,081	229,694	32,387	12%
TOTAL BENEFITS	8,933,588	9,251,542	7,707,772	1,543,770	17%
SERVICES & SUPPLIES					
3100 Professional and Technical Services	1,651,391	7,000	1,645	5,355	77%
3101 Legal		133,000	96,256	36,744	28%
3102 Audit		20,000	10,775	9,225	46%
3103 Labour Relations		5,000	0	5,000	100%
3104 Contract Services		1,327,990	1,055,089	272,901	21%
3105 Telephone		104,450	94,154	10,296	10%
3106 Photocopy		90,000	72,719	17,281	19%
3107 Postage		21,420	13,851	7,569	35%
3108 Advertising		20,800	5,331	15,469	74%
3300 Student Transportation	1,117,600	233,100	200,210	32,890	14%
3301 Bussing Contract		841,435	782,523	58,912	7%
3303 Transportation Allowance		12,500	8,525	3,975	32%
3400 Travel	545,117	195,100	181,566	13,534	7%
3405 Recruitment Travel		0	510	-510	0%
3406 Travel - Kilometres		134,350	125,700	8,650	6%
3409 Registration Fees		81,335	195,652	-114,317	-141%
3410 Recruitment Incentives		59,660	57,122	2,538	4%
3415 Professional Development		15,000	9,695	5,305	35%
3499 Meals and Meal Supplies		112,889	103,966	8,923	8%
3600 Rentals & Leases	26,000	16,000	60,736	-44,736	-280%
3601 Equipment Rental		9,500	12,494	-2,994	-32%
3700 Dues/Fees/Licenses	296,847	512,938	487,905	25,033	5%
3706 Radio Licenses		4,700	4,880	-180	-4%
3707 Criminal Record Checks		3,600	4,760	-1,160	-32%
3710 Scholarships		5,000	1,000	4,000	80%
3900 Insurance	186,800	200,000	164,417	35,583	18%

MONTHLY FINANCIAL REPORT - OPERATING - MAY MONTH END

	2023-2024 Budget (Preliminary)	2023-2024 Budget (Amended)	YTD	Available	%
4124 Bank Service Charges		3,000	2,860	140	5%
5100 Supplies General	3,109,549	1,917,512	1,434,424	483,088	25%
5101 Books		191,464	152,590	38,874	20%
5102 Other Supplies		10,000	8,673	1,327	13%
5103 Non-Violent Crisis Intervention		5,000	1,830	3,170	63%
5400 Utilities - Electricity	1,984,200	465,000	377,843	87,157	19%
5401 Utilities - Natural Gas		410,000	293,990	116,010	28%
5402 Utilities - Propane		35,000	24,740	10,260	29%
5403 Vehicle Fuel		650,000	600,786	49,214	8%
5404 Utilities - Water & Sewer		160,000	118,301	41,699	26%
5405 Utilities - Garbage		50,000	77,808	-27,808	-56%
5406 Carbon Offsets		70,000	19,107	50,893	73%
5407 Next Generation Network (NGN)		145,600	148,980	-3,380	-2%
5800 Equipment		278,878	326,685	-47,807	-17%
5900 Computer Replacements		361,100	454,651	-93,551	-26%
TOTAL SERVICES & SUPPLIES	8,917,504	8,919,321	7,794,749	1,124,572	13%
GRAND TOTAL	55,108,044	56,420,994	49,293,378	7,127,616	13%

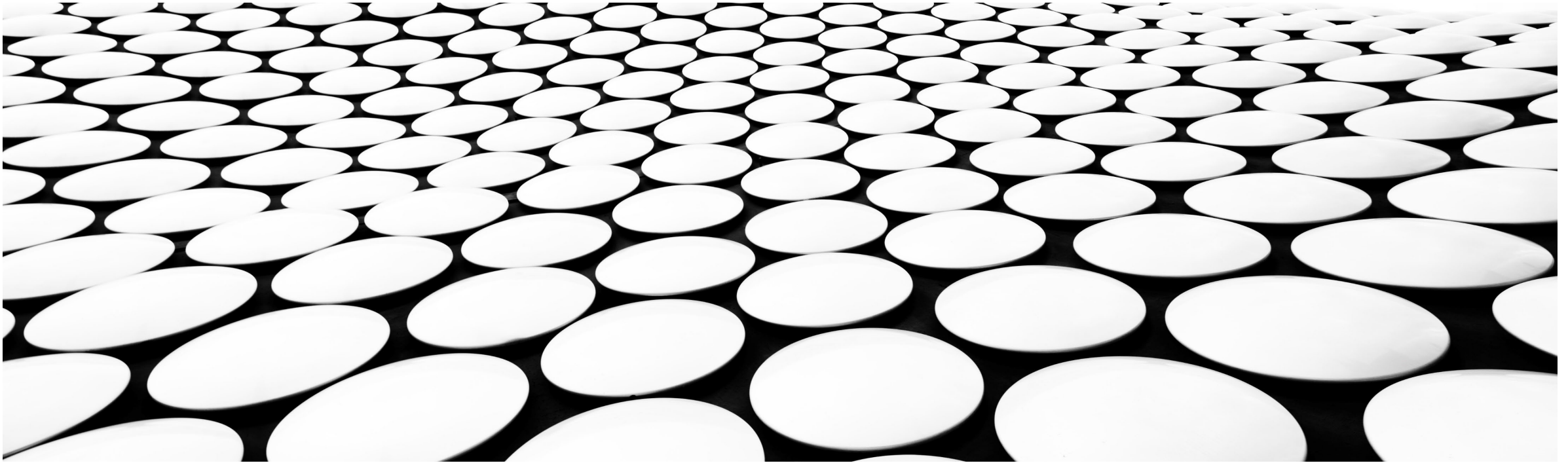
MONTHLY FINANCIAL REPORT - OPERATING -MAY MONTH END

	2023-2024 Budget (Preliminary)	2023-2024 Budget (Amended)	YTD	Available	%
FUNCTION 1: INSTRUCTION					
102 Regular (Classroom)	24,607,737	24,761,753	22,235,994	2,525,759	10%
103 Career Prep	347,388	479,413	465,199	14,214	3%
107 Library	432,697	510,975	493,701	17,274	3%
108 Counselling	905,266	893,141	789,613	103,528	12%
110 Inclusion	8,356,150	9,025,479	7,301,064	1,724,415	19%
130 ELL	189,139	145,475	92,570	52,905	36%
131 Indigenous Education	2,165,031	2,157,010	1,815,962	341,048	16%
141 School Administration	3,965,458	4,113,481	3,689,794	423,687	10%
160 Summer School	-	0	0	0	0%
162 Offshore Students	103,277	247,144	200,937	46,207	19%
TOTAL INSTRUCTION	41,072,143	42,333,871	37,084,834	5,249,037	12%
FUNCTION 4: ADMINISTRATION					
411 District Education Administration	814,404	803,640	647,059	156,581	19%
420 Early Learning & Child Care	58,069	0	0	0	0%
440 Governance	236,463	224,314	209,986	14,328	6%
441 Business Administration	1,330,618	1,412,192	1,245,233	166,959	12%
TOTAL ADMINISTRATION	2,439,554	2,440,146	2,102,278	337,868	14%
FUNCTION 5: OPERATIONS & MAINTENANCE					
541 Maintenance Administration	703,684	731,518	657,542	73,976	10%
550 Maintenance & Custodial	4,814,557	4,793,090	4,206,003	587,087	12%
552 Grounds	749,536	744,774	680,742	64,032	9%
556 Utilities	1,334,200	1,335,600	1,063,177	272,423	20%
TOTAL SERVICES & SUPPLIES	7,601,977	7,604,982	6,607,464	997,518	13%
FUNCTION 7: TRANSPORTATION					
741 Transportation Administration	312,046	309,325	295,094	14,231	5%
770 Student Transportation	3,682,324	3,732,670	3,203,708	528,962	14%
TOTAL SERVICES & SUPPLIES	3,994,370	4,041,995	3,498,802	543,193	13%
GRAND TOTAL	55,108,044	56,420,994	49,293,378	7,127,616	13%

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SCHOOLS BUDGET - OPERATING & CLASSROOM ENHANCEMENT FUND (CEF) - MAY MONTH END

School	Pupil Budget														CEF									
	Ratio	Enrolment Headcount	Operating Budget	Expenditures										YTD Total	Remaining	% Rem	Budget	Expenditures						
				Instruction	Careers	Library	Counselling	Inclusion	ELL	Indigenous	School Admin	Instruction	Library					Counselling	Inclusion	ELL	YTD Total	Remaining	% Rem	
Canalta Elementary	9,973	260	2,452,890	1,336,812	0	3,104	0	551,542	0	500	248,640	2,140,598	312,292	13%	140,186	92,999	29,809	0	33,951	36,680	193,439	-53,253	-38%	
Crescent Park Elementary	9,623	265	2,442,434	1,391,724	0	6,956	0	432,511	0	2,076	243,912	2,077,179	365,255	15%	107,533	105,399	32,271	0	34,706	0	172,376	-64,843	-60%	
Devereaux Elementary	12,790	79	947,068	493,383	0	8,434	0	220,412	0	15	87,636	809,880	137,188	14%	63,324	0	20,102	0	20,102	0	31,669	31,655	50%	
Don Titus Montessori	9,387	155	1,332,199	723,460	0	11,535	0	303,612	0	0	120,859	1,159,466	172,733	13%	122,738	0	19,013	0	14,786	0	33,799	88,939	72%	
Ecole Frank Ross Elementary	9,248	461	4,072,544	2,520,089	0	98,807	0	630,945	5,087	754	333,228	3,588,910	483,634	12%	190,702	91,265	34,369	0	69,177	0	194,811	-4,109	-2%	
Little Prairie Elementary	9,724	207	1,716,564	1,010,001	0	15,435	0	241,308	0	0	236,436	1,503,180	213,384	12%	296,326	105,399	14,651	0	41,725	0	161,775	134,551	45%	
McLeod Elementary	7,455	84	597,603	396,102	0	960	0	57,078	2,728	15	45,635	502,518	95,085	16%	28,605	0	35,645	0	35,645	0	41,098	-12,493	-44%	
Moberly Lake Elementary	13,374	37	477,916	264,256	0	0	0	103,328	0	0	38,200	405,784	72,132	15%	16,919	0	3,988	0	2,015	0	6,003	10,916	65%	
Parkland Elementary	11,870	58	647,398	377,046	0	7,553	0	104,715	0	140	49,711	539,165	108,233	17%	41,088	0	6,272	0	16,897	0	23,169	17,919	44%	
Peace View Colony	13,578	31	273,739	157,507	0	134	0	22,449	0	0	54,889	234,979	38,760	14%	147,194	57,868	4,070	0	3,092	0	65,030	82,164	56%	
Pouce Coupe Elementary	11,275	122	1,171,961	549,623	0	286	0	329,809	0	275	126,554	1,006,547	165,414	14%	203,634	55,103	11,538	0	23,219	0	89,860	113,774	56%	
South Peace Elementary	12,627	37	319,990	173,552	0	2,184	0	27,332	10,807	0	42,178	256,053	63,937	20%	147,196	85,287	6,135	0	2,905	0	94,327	52,869	36%	
Tremblay Elementary	11,170	182	1,905,905	1,005,426	0	1,895	0	415,519	3,069	163	232,923	1,658,995	246,910	13%	126,965	105,399	19,246	0	39,022	0	163,667	-36,702	-29%	
Tumbler Ridge Elementary	9,077	217	1,869,429	1,019,919	0	34,606	0	263,405	0	0	201,695	1,519,625	349,804	19%	100,185	108,528	19,246	0	45,159	0	172,933	-72,748	-73%	
Windrem Elementary	16,017	48	724,839	385,090	0	13,306	0	133,505	0	0	87,087	618,988	105,851	15%	43,989	0	5,547	0	11,268	0	16,815	27,174	62%	
Elementary Total	10,133	2243	20,952,479	11,803,990	0	205,195	0	3,815,021	44,140	3,938	2,149,583	18,021,867	2,930,612	14%	1,776,584	807,247	223,175	0	393,669	36,680	1,460,771	315,813	18%	
Chetwynd Secondary	10,099	261	2,525,875	1,388,804	98,779	64,636	52,305	349,284	24	0	295,063	2,248,895	276,980	11%	109,875	0	9,565	20,227	70,843	0	100,635	9,240	8%	
DCSS - Central	8,927	377	3,189,330	1,789,799	0	96,326	120,885	369,738	15,678	479	337,474	2,730,379	458,951	14%	176,296	0	23,712	22,710	4,099	0	50,521	125,775	71%	
DCSS - South Peace	8,919	613	5,211,734	2,754,816	149,857	89,776	269,074	848,638	4	722	481,951	4,594,838	616,896	12%	255,437	49,959	48,284	0	11,190	0	109,433	146,004	57%	
Tumbler Ridge Secondary	10,415	181	1,732,769	1,041,368	40,430	2,095	333	220,358	0	0	203,469	1,508,053	224,716	13%	152,391	0	15,945	22,681	12,549	0	51,175	101,216	66%	
Secondary Total	9,325	1432	12,659,708	6,974,787	289,066	252,833	442,597	1,788,018	15,706	1,201	1,317,957	11,082,165	1,577,543	12%	693,999	49,959	97,506	65,618	98,681	0	311,764	382,235	55%	
Distributed Learning	6,095	106	646,091	412,574	59,175	0	0	2,216	0	0	79,054	553,019	93,072	14%	0	0	0	0	0	0	0	0	0	0
District															1,105,882	182,520	342,356	75,152	616,182	272,889	1,489,099	-383,217	0%	
Total Total	10,007	3,781	34,258,278	19,191,351	348,241	458,028	442,597	5,605,255	59,846	5,139	3,546,594	29,657,051	4,601,227	13%	3,576,465	1,039,726	663,037	140,770	1,108,532	309,569	3,261,634	314,831	9%	



ANNUAL FIVE-YEAR CAPITAL PLAN – FOR APPROVAL

JUNE 19, 2024 BOARD MEETING

PLANNING PRINCIPLES

Safety

Enrolment & Capacity

Existing Building Condition

Climate

Funding Categories Available

CATEGORIES

Annual Facilities Grant	Additions	Replacement	New School	Expansion
Seismic	Rural Districts Program	School Enhancement Program	Carbon Neutral Capital Program	Playground Enhancement Program
	Bus	Food Infrastructure Program	Building Envelope Program	

ANNUAL FACILITIES GRANT (AFG)

- Used to maintain assets that do not meet minor or major capital threshold

Name	Facility/Site	Submission Category	Project Type	Total Project
164267 - Dawson Creek Secondary (Central Car	Dawson Creek Secondary (Centr	AFG	Site Upgrades	45000
164268 - Tremblay Elementary	Tremblay Elementary	AFG	HVAC (AFG)	600000
165035 - Crescent Park Elementary	Crescent Park Elementary	AFG	Interior Construction (AFG	10000
165036 - Canalta Elementary	Canalta Elementary	AFG	Interior Construction (AFG	10000
165037 - Dawson Creek Secondary (Central Car	Dawson Creek Secondary (Centr	AFG	Interior Construction (AFG	10000
165038 - Ecole Frank Ross Elementary	Ecole Frank Ross Elementary	AFG	Interior Construction (AFG	10000
165039 - Tremblay Elementary	Tremblay Elementary	AFG	Interior Construction (AFG	10000
165041 - Ecole Frank Ross Elementary	Ecole Frank Ross Elementary	AFG	Electrical (AFG)	25000
165043 - Chetwynd Secondary	Chetwynd Secondary	AFG	Electrical (AFG)	25000
165045 - Tumbler Ridge Secondary	Tumbler Ridge Secondary	AFG	Electrical (AFG)	25000
165052 - Little Prairie Elementary	Little Prairie Elementary	AFG	Electrical (AFG)	25000
165056 - Dawson Creek Secondary (South Peac	Dawson Creek Secondary (South	AFG	Plumbing (AFG)	5000
165057 - Little Prairie Elementary	Little Prairie Elementary	AFG	Plumbing (AFG)	5000
165058 - Dawson Creek Secondary (Central Car	Dawson Creek Secondary (Centr	AFG	Plumbing (AFG)	5000
165238 - Dawson Creek Secondary (Central Car	Dawson Creek Secondary (Centr	AFG	Interior Construction (AFG	50000
165239 - Tumbler Ridge Secondary	Tumbler Ridge Secondary	AFG	Interior Construction (AFG	25000
165331 - Chetwynd Secondary	Chetwynd Secondary	AFG	Interior Construction (AFG	25000
165332 - Tremblay Elementary	Tremblay Elementary	AFG	Interior Construction (AFG	25000
165333 - Dawson Creek Secondary (South Peac	Dawson Creek Secondary (South	AFG	Plumbing (AFG)	10000
165334 - Dawson Creek Secondary (Central Car	Dawson Creek Secondary (Centr	AFG	Plumbing (AFG)	10000
165337 - Chetwynd Secondary	Chetwynd Secondary	AFG	Plumbing (AFG)	10000
165338 - Ecole Frank Ross Elementary	Ecole Frank Ross Elementary	AFG	Plumbing (AFG)	5000
165370 - Little Prairie Elementary	Little Prairie Elementary	AFG	Site Upgrades	15000
165371 - Tumbler Ridge Elementary	Tumbler Ridge Elementary	AFG	Site Upgrades	15000
165372 - Tremblay Elementary	Tremblay Elementary	AFG	Site Upgrades	15000
165373 - Devereaux Elementary	Devereaux Elementary	AFG	Accessibility Upgrades	10000
165374 - Tremblay Elementary	Tremblay Elementary	AFG	Exterior Wall Systems (AFG	30000
165375 - Devereaux Elementary	Devereaux Elementary	AFG	Site Upgrades	10000
165376 - Dawson Creek Secondary (South Peac	Dawson Creek Secondary (South	AFG	Site Upgrades	10000
165377 - Tumbler Ridge Secondary	Tumbler Ridge Secondary	AFG	Interior Construction (AFG	25000
165378 - Ecole Frank Ross Elementary	Ecole Frank Ross Elementary	AFG	Interior Construction (AFG	40000
165379 - Dawson Creek Secondary (Central Car	Dawson Creek Secondary (Centr	AFG	Electrical (AFG)	40000
165380 - Dawson Creek Secondary (South Peac	Dawson Creek Secondary (South	AFG	Site Upgrades	45000
165414 - Dawson Creek Secondary (Central Car	Dawson Creek Secondary (Centr	AFG	Accessibility Upgrades	20000
165415 - Tremblay Elementary	Tremblay Elementary	AFG	Asbestos Abatement (AFG	20000
165416 - Dawson Creek Secondary (South Peac	Dawson Creek Secondary (South	AFG	Site Upgrades	100000
165425 - Crescent Park Elementary	Crescent Park Elementary	AFG	Plumbing (AFG)	180000
165432 - Tumbler Ridge Secondary	Tumbler Ridge Secondary	AFG	Plumbing (AFG)	180000
165484 - Ecole Frank Ross Elementary	Ecole Frank Ross Elementary	AFG	Exterior Wall Systems (AFG	77294



MAJOR CAPITAL

- Moberly Lake Gymnasium Addition
- Chetwynd Replacement
- Windrem Replacement
- Canalta Replacement



Submission Summary

Submission Summary:	Major 2025/2026 2024-06-30 MAIN - K12 & CC Integrated
Submission Type:	Capital Plan
School District:	Peace River South (SD59)
Open Date:	2024-04-08
Close Date:	2024-06-30
Submission Status:	Draft

Submission Category	Sum Total Project Cost
Addition	\$4,539,168
Replacement/Renovation	\$145,519,200
Total	\$150,058,368



Submission Summary

ADDITION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	157660	Moberly Lake Elementary	Addition	Addition of gymnasium, the school currently does not have a gymnasium.	\$4,539,168
Submission Category Total:					\$4,539,168
REPLACEMENT/RENOVATION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150247	Chetwynd Secondary	Full Replacement (Replace/Reno)	CSS and Windrem are one structure, replacement would consist of K - 12.	\$98,525,581
2	150300	Windrem Elementary	Full Replacement (Replace/Reno)	CSS Amalgamation This school is part of current CSS School and would be replaced as part CSS replacement.	\$12,086,358
3	150243	Canalta Elementary	Full Replacement (Replace/Reno)	1962 build max capacity with portable. building style not conducive to major renovations.	\$34,907,261
Submission Category Total:					\$145,519,200

MINOR CAPITAL

Carbon Neutral Capital Program (CNCP)

- DCSS-Central Windows

Playground Enhancement Program (PEP)

- Tremblay
- McLeod

School Enhancement Program (SEP)

- Tumbler Ridge Elementary Phase 2 HVAC
- Don Titus Montessori Roof
- District (Various Schools) Security
- Tremblay Roof
- Frank Ross Elevator



Submission Summary

Submission Summary:	Minor 2025/2026 2024-09-30 MAIN - K12
Submission Type:	Capital Plan
School District:	Peace River South (SD59)
Open Date:	2024-04-08
Close Date:	2024-09-30
Submission Status:	Draft





Submission Category	Sum Total Funding Requested
SEP	\$4,050,000
PEP	\$390,000
CNCP	\$300,000
Total	\$4,740,000

CNCP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	165710	Dawson Creek Secondary (Central Campus)	Exterior Wall Systems (CNCP)	Replace Windows with Energy efficient windows	\$300,000
Submission Category Total:					\$300,000
PEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	152027	Tremblay Elementary	New (PEP)	This school does not have a universally accessible playground.	\$195,000
2	152028	Mcleod Elementary Secondary	New (PEP)	Small Rural School with limited access to PAC funding this school does not have a universally accessible playground.	\$195,000
Submission Category Total:					\$390,000

Submission Summary

SEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Funding Requested
1	159326	Tumbler Ridge Elementary	HVAC (SEP)	Phase 2 of HVAC upgrade Equipment installation	\$950,000
2	159316	Don Titus Montessori	Roofing (SEP)	Replace roof, end of life. Repair exterior cladding as required in conjunction with roof replacement.	\$600,000
3	165709	Various	Interior Construction (SEP)	Upgrade doors to electronic key lock system.	\$300,000
4	163327	Tremblay Elementary	Roofing (SEP)	Replace roof membrane Modified bitumen torch on	\$700,000
5	151675	Ecole Frank Ross Elementary	Interior Construction (SEP)	The facility is without a barrier free path throughout the facility. The school does not comply with the BC Code 2018 Section 3.8 Accessibility. Project would supply and install one Elavator. This lift will meet all present mandatory code requirements from the CSA-B355 code - Lifts for Persons with Physical Disabilities.	\$1,500,000
Submission Category Total:					\$4,050,000

OTHER

	Bus	No current bus inventory meets the replacement criteria for the 2025-2026 planning window therefore no submission
	Food Infrastructure Program (FIP)	No submission
	Rural Districts Program	No submission
	Expansion	No submission

DEADLINES



Annual Facilities Grant
May 31

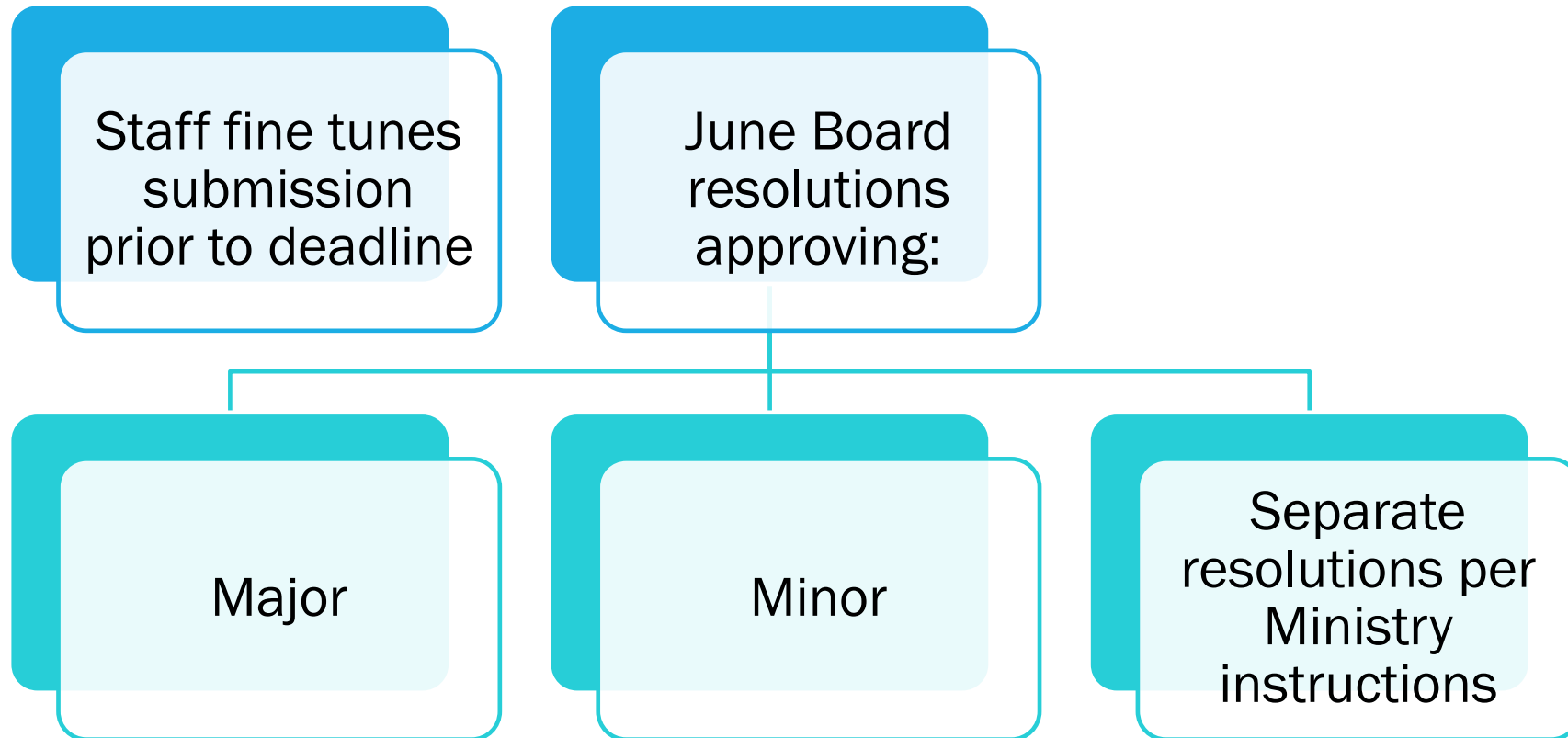


Major Capital
June 29



Minor Capital
September 30

NEXT STEPS



BOARD RESOLUTIONS

- In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 59 (Peace River South) hereby approves the proposed Minor Capital submission of the 2025-2026 Annual Five-Year Capital Plan as presented, for submission to the Ministry of Education and Child Care.
- In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 59 (Peace River South) hereby approves the proposed Major Capital submission of the 2025-2026 Annual Five-Year Capital Plan as presented, for submission to the Ministry of Education and Child Care.



QUESTIONS?

June 19, 2024

Board of Education

RE: 2024 BCSTA School District Survey Results

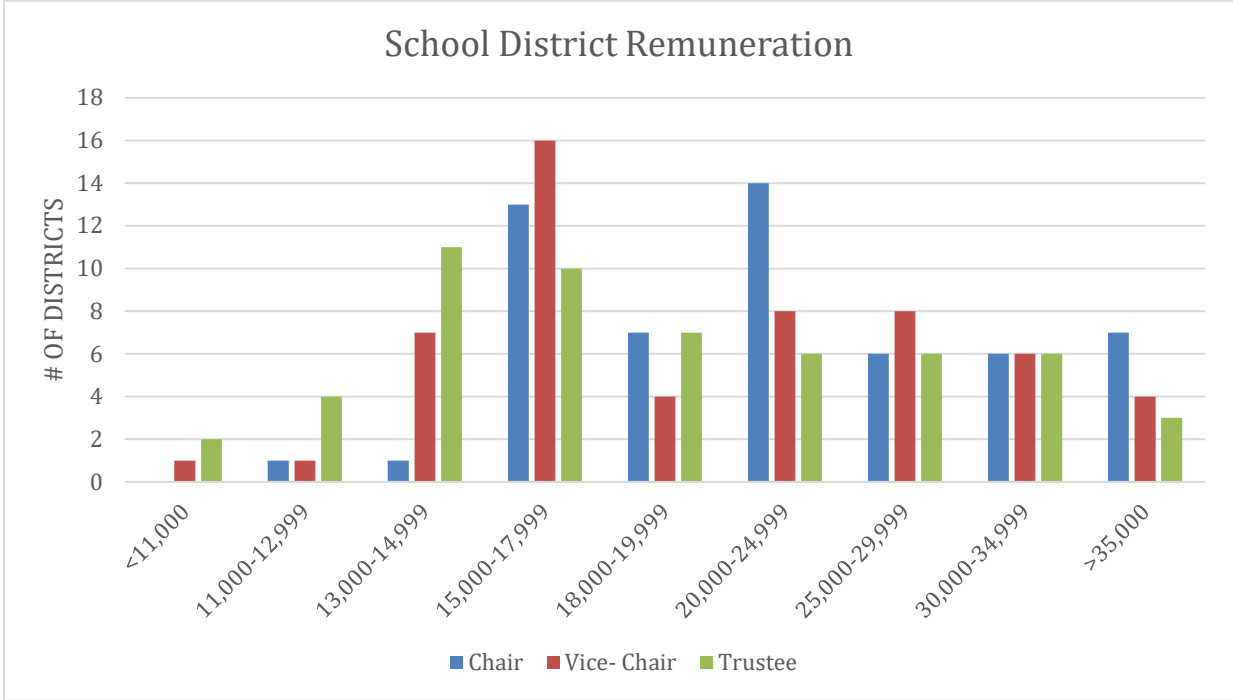
The BCSTA conducts an annual survey of BC school districts for trustee stipends, mileage rates and meal per diems.

The analysis below demonstrates the SD59 comparison to the 2024 survey results.

	Remuneration - Provincial					SD59	% of Avg	% of Median
	High	Low	Average	Median				
Trustee	60,726	9,440	21,021	17,326		17,083	81%	99%
Vice-Chair	63,762	10,750	22,635	18,275		18,083	80%	99%
Chair	66,798	12,500	24,572	21,362		19,083	78%	89%

	Remuneration - Similar Sized					SD59	% of Avg	% of Median
	High	Low	Average	Median				
Trustee	19,934	12,872	15,851	14,943		17,083	108%	114%
Vice-Chair	22,180	14,072	17,455	16,436		18,083	104%	110%
Chair	25,317	15,272	19,680	20,172		19,083	97%	95%

	Remuneration - Provincial					SD59	% of Avg	% of Median
	High	Low	Average	Median				
Mileage	0.71	0.60	0.68	0.70		0.70	103%	100%
Meals	97	50	62	55		60	97%	109%



Kim Morris
 Secretary-Treasurer/CFO



School District No.59 (Peace River South)

2024-2025 BOARD MEETING SCHEDULE:

Open Board Meetings will begin at 1:00 pm @ School Board Office in Dawson Creek unless stated at an alternate location.

Wednesday, September 25, 2024
Wednesday, October 23, 2024 (Chetwynd)
Wednesday, November 27, 2024
Wednesday, December 18, 2024
Wednesday, January 22, 2025
Wednesday, February 19, 2025
Wednesday, March 12, 2025
Wednesday, April 30, 2025
Wednesday, May 21, 2025 (Tumbler Ridge)
Wednesday, June 18, 2025

Reminder all Agenda Items must be submitted to Richell Schwartz nine (9) days prior to Board Meeting Date.

2024-2025 ROUND TABLE MEETING SCHEDULE:

Wednesday, September 11, 2024
Wednesday, October 9, 2024
Wednesday, November 6, 2024
Wednesday, December 4, 2024
Wednesday, January 8, 2025
Wednesday, February 5, 2025
Wednesday, March 5, 2025
Wednesday, April 9, 2025
Wednesday, May 7, 2025
Wednesday, June 11, 2025 – Retirement/Long Service Dinner in evening

June 19, 2024

Board of Education

RE: Secretary-Treasurer Report for June

The purpose of this memo is to keep the Board apprised of some of the activities of the Secretary-Treasurer to June 14, 2024.

Gratitude to Jeff Lekstrom, Manager of Transportation and team for the June 7th non-instructional day SOGI session for bus drivers with presenter and facilitator Mischa Oak, LGBTQ Corporate Training, [Mischa Oak LGBTQ+ Trainer, Strategist & Collaborator - LGBTQ Corporate Training](#). Jeff kindly opened the session and two Finance Department team members and I attended along with Jan Proulx, Director of Instruction and SD59 SOGI lead.

To date I have attended/initiated the following meetings and events:

- Technology Planning Working Group meeting
- Budget meetings with three Principal
- BCTEA meetings with District Principal Bassendowski to prepare 2024-2025 spending plan submission
- Joint use agreement staff meetings
- Management staff meeting
- Leadership Development series: District Budget and Accountabilities presenter for Education Facility Managers Association of BC
- Bussing contract meeting
- Retirement Long Service dinner
- Budget meeting with Director of Instruction
- SOGI presentation at NID day
- IFMA Webinar “Resilience Planning for Facility Managers”
- PRRD Regional Growth Strategy Consultation ([Regional Growth Strategy | Have Your Say PRRD](#) and attachment)
- BCPSEA Regional Meeting
- Zone 3 BCASBO meeting
- IBM meeting with Superintendent
- New Spaces Child Care Project Team Meeting
- Weekly meetings with each of the Finance Manager, the Director of Operations and Technology Systems Manager
- Weekly stand-up meetings with Finance Team
- Weekly Senior Leadership Team meetings

Crescent Park Elementary School Expansion Project

Since last month the following have occurred:

- May 31, 2024 Meeting with Bill Darnbrough, Troy Greek from City of Dawson Creek to go over preliminary plan, no issues to this point.
- May 30 2024 Geo-tech testing completed, results were good, no surprises.
- June 13 2024 survey crew onsite to map out site layout in preparation for tender specifications.

ChildCareBC New Spaces – Tremblay & Tumbler Ridge Elementary Schools

Since last month the following have occurred:

- May 23, 2024, Meeting with Tumbler Ridge municipal staff reps for preliminary discussion for TRE build, no issues at this point.
- May 31, 2024 Meeting with Bill Darnbrough, Troy Greek from City of Dawson Creek to go over preliminary plan, no issues to this point.
- June 6, 2024 Received proposal from Sahuri Architects.
- June 14, 2024 Project Team Meeting #2.

Please follow <https://www.sd59.bc.ca/district/capital-projects> for updates on these projects.

Interim Audit - 2023-2024 Year End

The District's fiscal year ends on June 30, 2024. The District external auditors were on site for a week in May to begin the audit. The audit will continue in the third week of July in preparation for financial statement presentation in September 2024.

Operational Plan Development

With the new strategic plan in draft form, operational planning processes are underway. The Finance team is meeting on June 17 and the Facilities, Transportation and Technology Systems leaders are meeting on June 18 for focused discussion around the development of operational plans. Operational plans will articulate 1-2 year strategies, actions, targets, timelines, project leads and key performance indicators to make meaningful contributions to the implementation of the District's new strategic plan.

Kim Morris
Secretary-Treasurer/CFO



School District No. 59 (Peace River South)

DATE: June 19, 2024

CHAIR: Roxanne Gulick

Policy for Discussion:

Policy for Circulation:

Policy for Adoption:

- Policy and Regulation 5190 Use of School Facilities

Policy/Regulation Under Review:

Policy/Regulation for Repeal:

Regulations for Board Information:

- Regulation 4370 District Code of Conduct

5190 Use of School Facilities

Policy 5190 STATUS: **FOR ADOPTION**

USE OF SCHOOL FACILITIES

Board Approved: March, 1972

Last Revised: June 19, 2013; January 2015; April 2021; June 2024

Description:

The Board of Education accepts the responsibility for making its' facilities available to responsible individuals or groups of the community for appropriate educational, civic, cultural, early learning or recreational activities that do not infringe upon, nor interfere with, the operations, reputation and best interests of public education, the community at large, and are in accordance with the policies and regulations of the school district.

*Exemption from payment of rent does not mean cost-free. Where custodial or other services beyond the use of the facility are required, the school will charge at a cost-recovery rate.

USE OF SCHOOL FACILITIES

Board Approved and Codified: November 4, 1985

Last Revised: June 19, 2013; January 2015; April 2021; June 2024

Description:

Regulations Governing Use of All School District Facilities

1. All agreements with outside users of schools may be signed by the school Principal as designate of the Secretary-Treasurer.
2. Type of Activities Prohibited:
 - i) Promote any theory or doctrine subversive to the laws of Canada or any political subdivision thereof.
 - ii) Any activity that may violate the canons of good morals, manners or taste, or be injurious to the buildings, grounds or equipment.
 - iii) Any purpose in conflict with school activities.
 - iv) Activities that are discriminatory in the legal sense.
 - v) Smoking/vaping in school district buildings and vehicles.
 - vi) The use of alcoholic beverages is not permitted at school district facilities, except on occasion, at events, where the board has given prior approval to consume alcohol. The group requesting permission to serve alcohol must have complied with any and all conditions that may be stipulated by the board, and the Province of British Columbia, prior to alcohol being served.
3. All groups renting school premises are held responsible for acquainting themselves with these regulations, and for complying with them; this provision applies equally to regulations promoted by the Principal in respect of any particular school. Failure to comply with these regulations may result in withdrawal of renting privileges by the Board of Education.
4. All groups or individuals are to be engaged by filling out an official Facilities Use Agreement (including Release Of School Liability and Indemnity forms). The forms are available at the School Board Office or from the office of the Principal of the School. The rental may not be considered secured until these applications have been signed by the School Principal. All applications are to be submitted to the Principal who will keep a copy on file and will forward to the Board Office. During the summer months, in the absence of the Principal, applications will be made directly to the Secretary-Treasurer or designate, and will only be consider if it does not interfere with summer maintenance and custodial work.
5. Rent payment is due within ten days from the receipt of statement. Non-Payment will prejudice future use of premises by the organization concerned.

6. It is clearly understood by the Applicant that, except where rental refund has occurred (where applicable), School District No. 59 (Peace River South) assumes no responsibility whatsoever if last minute cancellations are caused by power failure, heat failure, Fire Marshal Regulations, or other causes beyond the control of the School Board.
7. Use of school premises by non-school organizations shall be subject to the needs of the school itself. School activities are given priority and it may be necessary to cancel arrangements with any group on certain dates or on a permanent basis. Whenever possible at least two weeks notice will be given of such cancellation.
8. Renting groups will be held responsible to replace or repair damages to school equipment or property occurring during their use of the premises.
9. All regulations required by the Fire Marshal's Office must be adhered to; to the maximum number of individuals allowed in any place of assembly, to the use of electrical devices and the wiring thereof, and to keeping fire exits clear of any obstructions (including parked cars).
10. Drama and choral groups using copyrighted publications shall assume full responsibility for payment of royalties.
11. When using school premises, the renting group must understand that the Board of Education shall in no way be held liable for damage to, or loss of, property owned by the group or its members, either individually or collectively; neither shall the Board be held liable for the injury or death of any person, resulting from any cause whatsoever, and occurring on District-owned property.
12. Except in the case of small groups of students under the supervision of a teacher and other groups where the Principal has authorized teacher supervision, all after-hour use of school premises by students or public groups will have to bear the cost of custodial time provided custodial duties are required beyond regularly scheduled shift of the custodian.
13. The Board of Education reserves the right to terminate, alter any or all of these regulations without notice.
14. Copy of Regulation No. 5190 Use of School Facilities shall accompany applicant's approved copy of the Facilities Use Agreement.
15. Facilities are not available for political or religious events, except where no other rentable facilities are available (ie. Community halls).

GROUPS EXEMPTED FROM PAYMENT OF RENTAL

*This does not apply to Unchagah Hall, except for the Remembrance Day service.

Groups exempted from rental payment are:

1. Groups and organizations that are part of a joint use agreement with School District No. 59 including classes or activities sponsored by a municipality, district municipality or regional district with which the School District has an authorized joint use agreement.

2. Municipal Corporations - for polling stations.
3. An organization sponsoring a Remembrance Day memorial service.
4. Not for profit youth organizations such as Girl Guides of Canada, Boy Scouts of Canada, Armed Forces Cadet Programs who are using the facilities for meetings. Rental rates may apply where revenue generating activities are occurring.

*Please see the Administrative Procedure for rental fees and service fees.

USER LIABILITY INSURANCE

For profit users of school district facilities must carry a minimum of \$3,000,000 liability insurance as specified by the provincial School Protection Program. Other users may require insurance as outlined within the rental waiver, or as deemed necessary by the Principal or Secretary Treasurer.

DISTRICT CODE OF CONDUCT

Board Approved: March 28, 1984

Last Revised: June 19, 2013; January 2017; October 2018; April 2019; June 2024

Description:

1.0 Members of School Community

1.1 It is expected that all members of the school community (staff, students, parents, and guests) will adhere to the District code of conduct and will:

- respect the rights of others to feel safe and secure in all facilities;
- respect the positive learning environment in schools;
- respect the property of others - private and public in all environments;
- respect the legitimate authority of the school principal and staff;
- respect the diversity of the school community;
- respect the non smoking nature of district schools and property (prohibiting the use of tobacco, cannabis/cannabis products and vapour products);
- not threaten, harass, intimidate or assault, in any way, any person within the school community and in all district environments; (ref: Policy 4390 Bullying and Harassment in Schools)
- not be in possession of weapons, dangerous articles, alcohol, cannabis/cannabis products or illegal drugs while in school or at school functions, or on any school district property;
- Maintain confidentiality of all work related information

2.0 School Code of Conduct for Students

2.1 Each school will develop a code of conduct for students, in consultation with staff, parents, and students, that will include the following elements:

- 2.1.1 A statement of purpose that provides a rationale for the code of conduct with a focus on safe, caring and orderly school environments (ref: *Safe, Caring and Orderly Schools: A Guide*)
- 2.1.2 Reference to each of the prohibited grounds of discrimination as set out in section 7 and section 8 of the BC Human Rights Code relative to displays, statements, publications etc. and in any accommodation or service:
 - a) Specifically: race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.
- 2.1.3 Each school code of conduct will include a section on “Restrictions on Student Use of Personal Digital Devices*” and the following expectations must be met:

- a) As needed, all students will have access to school/district owned technology at an age-appropriate level that supports learning and the development of digital literacy.
- b) As outlined in an Inclusive and Competency-Based Individual Education Plan (ICBIEP), schools will exempt specific students from restrictions on the use of personal digital devices when they are needed to support inclusion in learning.
- c) Additionally, schools will exempt specific students from restrictions on the use of personal digital devices when they are needed as an essential support for their medical support plan and needs (i.e. diabetes, medication, etc).
- d) Personal digital devices at the elementary school level will not be permitted at any time during the school day.
- e) Personal digital devices at the middle and secondary school level will not be permitted during instructional time, bell-to-bell. Personal digital devices are allowed during breaks.
- f) The security and storage of personal digital devices is the sole responsibility of the owner/user. The District assumes no responsibility for the safety, security, loss, repair or replacement of such devices.

* Personal digital devices include but are not limited to, cell phones, smartphones, tablets, computers, smartwatches, and portable video game systems.

2.1.4 Reference to each of the prohibited grounds of discrimination as set out in section 7 and section 8 of the BC Human Rights Code relative to displays, statements, publications etc. and in any accomodation or service:

- a) Specifically: race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

2.1.5 Communicate and reinforce clear expectations of student dress and promote an environment free from:

- a) emotional and physical safety concerns;
- b) drugs and alcohol;
- c) obscenity or profanity;
- d) discrimination, including each of the prohibited grounds under the Human Rights code;
- e) gangs;
- f) overt sexual or violent content;

2.1.6 Statements about what is acceptable and unacceptable behaviour including threats, harassments, intimidation or assault.

- 2.1.7 Statements about the consequence of the unacceptable behaviour, which must take account of the student's age, maturity and circumstance:
- a) Whenever possible and appropriate, focus on consequences that are restorative in nature;
 - b) Principles of fair treatment and the capacity to evaluate each circumstance based on the individual circumstance, rather than arbitrary application of rules.
- 2.1.8 An explanation that the board will take reasonable steps to prevent retaliation by a person against a student for a complaint in regards to the code of conduct.
- 2.1.9 An explanation that the school code of conduct applies throughout the school day* which includes break times and any school activity or school sanctioned event, even if it is not held on school property.
- 2.1.10 May reference the Criminal Code or the School Act and Regulation (including relevant Ministerial Orders).

3.0 It is the responsibility of the principal or designate to ensure that members of the school community, while at school or at a school function, have been made aware of the district code of conduct as authorized by the principal and other policies of the Board.

4.0 The district code of conduct shall be prominently displayed in the school or in the school handbook and communicated to students, staff, and parents at regular (at least once per school year) intervals.

*School Day = Reasonable length of time to get to and from school. (May vary with home's distance from school.)