

## **4560 Visits to the Schools**

Policy 4560

STATUS: ADOPTED

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### *VISITS TO THE SCHOOLS*

Board Approved and Codified: March 17, 1986

Last Revised: June 13, 2013

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#### Description:

The Board of Education and staff of the school district welcome members of the community and other interested persons to visit their schools.

The superintendent is authorized to establish such regulations as will:

- encourage visitors to observe our schools
- provide for appropriate hospitality for visitors
- channel expressions of approval as well as constructive criticism to the Board
- ensure that such visits will enhance the effect of the educational program rather than hinder it.

Under ordinary circumstances, all meetings with a teacher should be pre-arranged. It is preferable that parent-teacher conferences be held before or after instructional time so that the normal activities within the classroom are not disrupted.

For the protection of everyone, all school staff are to direct visitors, in a courteous manner, to commence their visitation at the office. Any visitor not reporting to the office will be reported to the principal.